

ACADEMICS

Message from Assistant Dean for Academic Affairs and Research



It is my pleasure to welcome you to our e-home and to introduce you to the academic programs we offer and the scientific research endeavors we are conducting at Al Buraimi University College. BUC has been providing quality education to undergraduate students since 2003. There are four academic departments at BUC that offer different programs and degrees: Department of Business Administration and Accounting, Department of English, Department of Information Technology, and the Law Program. BUC has also two academic units: Unit of Foundation Program that offers intensive English courses to prepare students to join the academic programs, and the Unit of General Requirements which is responsible for the general requirement courses taught in Arabic in the college. BUC has also a Department of Scientific Research and Higher Studies that works to disseminate and enrich the culture of research among BUC faculty and graduate students through setting effective research plans, providing financial resources and academic support, and offering research programs.

The aforementioned academic departments and units work closely with two affiliate universities- California State University-Northridge, USA, and Ain Shams University, Egypt- in order to maintain and develop various academic plans that include, among others, curricula development, programs review, assurance of learning, and professional development. The very

active collaboration between BUC and the affiliate universities in addition to the college highly qualified faculty help BUC to produce high quality graduates who possess personal and professional skills that would contribute effectively to the economic, social, and cultural progress of Oman and the region.

For detailed information about BUC academic departments and programs, visit the web links found under each department tab where you can find departments' visions, missions, goals, study plans, and other relating information. You are always welcome to contact us for any further information you may want to know.

Sincerely,

Dr. Yasser Fouad A. Selim

Assistant Dean for Academic Affairs and Research

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Quick Links

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- [Unit of General Requirements](#)
- [English Language & Literature Department](#)
- [Business Administration & Accounting Department](#)
- [Information Technology Department](#)
- [Law Program](#)

Foundation Program



STUDENT ENTRY

Welcome to Al Buraimi University College's Unit of Foundation Program (UFP)! Our web pages will give you a clear idea about BUC's Foundation Programme and all our regular updates. The UFP aims at preparing students for their undergraduate courses, improving their English language proficiency, with integration of the necessary learning study skills needed to effectively adopt, learn and excel throughout their period of study.

The programme also aims at reinforcing students' knowledge of basic Mathematics and enhancing their Information Technology skills.

Our courses have been designed according to the Oman Academic Standards for Foundation Programmes introduced by the Oman Authority for Academic Accreditation and the Ministry of Higher Education. These standards are reflected in the form of learning outcomes for English, Mathematics, Information Technology and General Study Skills.

The UFP, with its qualified and experienced staff, encourages students to make the most of the Foundation Programme courses, to equip them with the skills needed to do well in their

specialization courses to follow. The UFP welcomes queries from students, parents and guests and guarantees to them regular updates on various issues regarding the FP courses and developments. My best wishes go to all our students, wishing them all the best in their study at Al Buraimi University College.

Dr. Rana Al Nuaimi

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Al-Buraimi University College

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The Admission and Registration Department enrolls all students seeking admission to BUC by advertising from time to time and by accepting the students allotment from the MOHE. Admission is open to students who have cleared their General Diploma Certificate Examination (Grade 12) from a recognized board of education and possess the relevant attested certificate. New entrants will take the Placement Tests for English, Mathematics and Computing Exam conducted by the UFP. Information regarding admission criteria for all new entrants is mentioned in the Student Guide . New students will take the Oxford English Online Test, the in-house Computer Based Mathematics Test and IC3 Test. Students who score A0 – A1 are placed in Level 1, A2 in Level 2, B1 in Level 3, while students who score between B2 – C1 join the Academic Departments. Students who score less than 50% marks in the Computer Based Mathematics Test will have to study Basic Mathematics along with the Level 1 English Course while those

students who fail the IC3 Placement Test will have to study IC3 along with the Level 2 English Course. Students who fall under the following categories are exempted from the Placement Test:

- Submitting an IELTS score no less than 5 or a TOEFL (Paper Based Test) score no less than 500 and TOEFL (CBT) no less than 180.
- Passing the Foundation Program Certificate from another educational institution in or outside Oman (Students must submit original documents including a transcript and description of the courses certified by the educational institution where the student studied).

Recommended Websites and Links:

- <https://www.oxfordenglishtesting.com/>
- [IC3 Placement Test sample](#)
- [Mathematic Placement Test sample](#)

According to the **Ministry of Higher Education and Oman Academic Accreditation Authority** guidelines, the following are the General Foundation Program objectives which aim at preparing students to do the learning activities independently, developing their critical thinking skills, and applying the skills they have acquired.

1. To conduct entrance and exit level exams for students seeking admission to post-secondary and university degree programs offered in Al-Buraimi University College.
2. To help students acquire adequate proficiency in the English Language and prepare them for their undergraduate studies at the academic departments.
3. To expose students to basic mathematical concepts and

logical analytical concepts and to apply their knowledge in both technical and business arenas.

4. To enable students to use and practice basic computer skills that help them to handle computers, internet and other technical devices.
5. To prepare students in their study skills and learning patterns through note-taking, searching and collecting for information from different sources, doing projects and writing assignments that help them in their academic studies.

UFP Learning Outcome Standards

Upon completion of the foundation program, a student should be able to perform the following tasks in the four areas of study: English, Mathematics, Information Technology and Study Skills.

1. English Language:

Based on the Oman Academic Standards for General Foundation Programs, the aim of this area is to extend the English language skills of the student to enable him/her to participate actively in their postsecondary or higher education studies.

Having successfully completed the foundation program of English Language, a student will be able to satisfactorily:

1. Participate in a discussion on a topic relevant to their studies by asking questions, agreeing/disagreeing, asking for clarification, sharing information, expressing and asking for opinions.
2. Paraphrase information (orally or in writing) from a written or spoken text or from graphically presented data.
3. Prepare and deliver a talk of at least 5 minutes. Use library resources in preparing the talk, speak clearly and confidently, make eye contact and use body language

to support the delivery of ideas. Respond confidently to questions.

4. Write texts of a minimum of 250 words, showing control of layout, organization, punctuation, spelling, sentence structure, grammar and vocabulary.
 5. Produce a written report of a minimum of 500 words showing evidence of research, note taking, review and revision of work, paraphrasing, summarizing, use of quotations and use of references.
 6. Take notes and respond to questions about the topic, main ideas, details and opinions or arguments from an extended listening text (e.g. lecture, news broadcast).
1. Follow spoken instructions in order to carry out a task with a number of stages.
 2. Listen to a conversation between two or more speakers and be able to answer questions in relation to context, relationship between speakers, register (e.g. formal or informal).
 3. Read a one to two page text and identify the main idea(s) and extract specific information in a given period of time.
 4. Read an extensive text broadly relevant to the student's area of study (minimum three pages) and respond to questions that require analytical skills, e.g. prediction, deduction, inference.

2. Mathematics:

Having successfully completed the foundation program of Basic Mathematics a student will be able to satisfactorily:

1. Describe the set of real numbers, all its subsets and their relationship, including closure properties for the four basic arithmetic operations where applicable.
2. Demonstrate an understanding of the exponent laws and apply them to simplify expression and manipulate fractions.

3. Understand ratio, decimals, percentages, measurements and conversion from one unit to another.
4. Simplify rational expression and rationalize numerators or denominators.
5. Translate worded problems into mathematical expression and model simple real life problems with equations and inequalities.
6. Understand geometric concept such as equation of circle, perpendicular, parallel and tangent lines.
7. Use the three types of symmetry of an equation to sketch its graph.
8. Perform operation on polynomials and manipulate numerical and polynomial expressions and solve 1st, 2nd and 3rd degree equations.
9. Use the quadratic formula to find roots of a second-degree polynomial.
10. Know the relationship between degree and radian measure of an angle and find the length of circular arc and the area of a sector.

3. Information Technology:

According to the Oman Academic Standards for General Foundation Programs a HEI which issues an accredited ICDL certificate and uses it for the GFP will be deemed to have met the IT program standards and will automatically pass the assessment of its Computing program. Al-Buraimi University College, through its Training Centre, issues an accredited IC3 certificate which is used to meet the standards of Foundation Computing Program. The IC3 program is supervised and directed by the Training Centre director and IC3 trainers.

4. General Study Skills (GSS):

The aim of this area is to equip students with fundamental study and academic skills needed for post secondary or higher education studies. According to the Oman Academic Standards for General Foundation Programs (point 6.1 page 25), "General

Study Skills may be taught either as specific course/s, or may be embedded into each of the English, Mathematics and Computing courses". The UFP has opted for the second choice and the General Study skills are embedded all across the three foundation programs. The learning outcomes of the GSS are clearly stated within each course syllabus of all the foundation courses

Vision of UFP

The UFP's vision is to pursue the path of excellence in developing a fully viable, working and appropriate centre that caters for the needs of all foundation students with varied learning abilities and language competencies, thereby helping AL-Buraimi University College to achieve its mission to promote the cause of education in serving the community and contributing in nation-building activities.

Mission of UFP

To equip our aspiring student graduates with English proficiency, basic IT skills, numeracy and study skills in pursuing their graduate studies thereby contributing to the welfare of the society through various endeavors.

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Course Information

Course Title : Integrated Intensive English – Level 1

Course Code : FOUND 101,102, 103

Prerequisite : None

Credits :16 hours

Teaching Hours : 16 Hours of Lecture per Week

Teaching Methods : Interaction between instructor and students, pair work and

group work

Course Description

Integrated Intensive English – Level 1 : is a learner-centered syllabus designed to develop an overall English language proficiency at both the basic and the elementary levels in order to prepare students for the challenges of the pre-intermediate studies in Level 2. It follows a step-by-step approach with a variety of manageable and stimulating communicative activities, giving the students a clear and steady sense of progression and helping them consolidate their knowledge of English language. It also helps the students build and develop a wide range of high-frequency vocabularies and their pronunciation.

Department Goals Addressed in this Course:

This course addresses the following department goals:

1. To help students acquire adequate proficiency in the English language and prepare them for their undergraduate studies, at the academic departments.
2. To prepare students in their study skills and learning patterns through note-taking, searching for and collecting information from different sources, doing projects and writing assignments that help them in their academic studies.

Department Program Objectives

By the end of this course, the following program objectives will be achieved:

1. Participate in a discussion on a topic relevant to their studies by asking questions, agreeing/disagreeing, asking for clarification, sharing information, expressing and asking for opinions.
2. Paraphrase information (orally or in writing) from a written or spoken text or from graphically presented data.
3. Prepare and deliver a talk of at least 2 minutes. Use library resources in preparing the talk, speak clearly and confidently, make eye contact, use body language to support the delivery of ideas and respond confidently to questions.
4. Write texts of a minimum of 100 words, showing control of layout, organization, punctuation, spelling, sentence structure, grammar and vocabulary.
5. Take notes and respond to questions about the topic, main ideas, details and opinions or arguments from an extended listening text (e.g. dialogue/conversation, lecture, news broadcast).

6. Follow spoken instructions in order to carry out a task, with a number of stages.
7. Listen to a conversation between two or more speakers and be able to answer questions in relation to context, relationship between speakers, register (e.g. formal or informal).
8. Read a text of about 300 words and identify the main idea(s) and extract specific information, in a given period of time.

Course Student Learning Outcomes:

Upon the successful completion of this course, students will be able to:

Grammar:

1. Apply different tense forms appropriately and correctly, in a given context.
2. Relate sentences using various forms of subject, object and possessive pronouns while writing texts, reports and projects and/or delivering talks or responding to questions.
3. Make use of different forms of countable and uncountable nouns while writing texts and/or delivering talks or responding to questions.
4. Utilize different modals accurately in a given context to express ability, make requests, offers etc., while speaking and writing.
5. Use prepositions to join words and sentences in formal writing, like reports, formal letters, essays and assignments.
6. Compare people, places, things and ideas using comparatives and superlatives of adjectives to ask/give clarification/information and/or express/ask opinion.

Vocabulary:

1. Expand vocabulary through recognizing nouns, verbs, adjectives, adverbs, collocations and prepositions.
2. Differentiate between words, phrases and expressions needed in social interaction like inviting people, using the phone, etc.
3. Use the newly-learnt vocabulary items, in everyday situations.

Speaking:

1. Paraphrase information from a spoken text.
2. Participate in discussions on a topic relevant to their studies by following and formulating questions, instructions and requests.
3. Give reasons to explain and justify their personal opinions.
4. Produce a clear and confident talk of about 2 to 3 minutes with accurate pronunciation and appropriate fluency, making eye contact and using body language.
5. Use intonation, tone, sequence words and conjunctions in conversations.
6. Demonstrate knowledge of vocabulary and idioms used in everyday situations.

Listening:

1. Identify the gist/main ideas of a spoken text.
2. Show understanding of comprehension questions when listening to formal and informal conversations.
3. Organize information using strategies such as note taking and classifying.
4. Identify the use of intonation, tone, sequence words and conjunctions in conversations which help detect feelings, attitudes and useful information.
5. Infer the meaning of unfamiliar words or phrases from

the context of a familiar topic.

6. Follow spoken instructions in order to carry out a task/tasks.

Reading:

1. Identify the topic and main ideas of a given text of around 300 words.
2. Read a given text of around 300 words, for specific details.
3. Identify the meaning of new words from context.
4. Infer ideas not stated directly in the text.
5. Identify basic referents (subject & object pronouns, possessive adjectives and pronouns).

Writing:

1. Recognize differences between fragments and complete sentences.
2. Revise sentences and paragraphs including punctuation, spelling and grammar mistakes.
3. Use conjunctions to connect sentences.
4. Reorder jumbled words to make meaningful sentences.
5. Identify the topic and controlling idea in given topic sentences.
6. Write well-formed pieces of writing, of about 100 words.

Embedded Outcomes Related to General Study Skills

Managing Time and Accepting Responsibility

1. Work in pairs or groups and participate accordingly.
2. Follow university policies on attendance and punctuality.
3. Show respect for teachers and others and their rights to

have a difference of opinion.

4. Use a variety of study techniques.
5. Work to imposed deadlines.
6. Organize and maintain a system of recording vocabulary (keep a vocabulary log)
7. Organize and maintain a portfolio of one's work.

▪ Research Skills

1. Extract relevant information from a book or article using reading strategies.
2. Use the library system for finding, borrowing and returning library material.
3. Use an English-English dictionary for language learning.
4. Use a contents page and an index to locate information in a book.
5. Find specific information using internet search engines and electronic resources.
6. Classify and sort new information.

▪ Taking Notes

1. Recall and define main concepts.
2. Adopt a note-taking strategy (e.g. mind mapping; Cornell system, etc.)
3. Support key points with relevant additional details.
4. Organize information to enable quick reference at a later date.
5. Use notes to create a summary.
6. Reproduce key information and supporting details from notes in one's own words.

▪ Giving Presentation

1. Organize and present information in a logical order, at a comprehensible speed.
2. Make use of audio/visual aids when giving oral

presentations.

3. Maintain some eye contact with the audience and speak in a clearly audible and well-paced voice.
4. Observe time restrictions in presentations.
5. Address questions from the audience.
6. Achieve the key aim of informing the audience.

Textbooks and Supplementary Materials

Textbooks :

Liz and John Soars. *New Headway Plus (Elementary) Course Book*. Oxford: Oxford University Press, 2014, ISBN 978-0-19-477205-1.

Burgmeier, Arline. *Inside Reading Intro*. Oxford: Oxford University Press, 2010, ISBN 978-0-19-441626-9.

Savage, Alice and Masoud Shafiei. *Effective Academic Writing Intro*. Oxford: Oxford University Press, 2012, ISBN 978-0-19-432345-1

Supplementary Materials

Handouts prepared by the course coordinator together with the UFP instructors who teach the course.

Recommended Websites and Links:

www.oxfordlearn.com

www.oup.com/elt/student/insidereading

www.effectiveacademicwriting.com

Course Information

Course Title : Basic Mathematics

Course Code : MATH100

Prerequisite : None

Credits : 3 hours

Teaching Hours : 3 Hours of Lecture per Week

Teaching Methods : Interaction between instructor and students, pair work and

group work

Course Description

This course is designed to develop mathematics competencies that are pre-requisites for the academic courses. This course covers knowledge of the real numbers, the algebraic expressions plus other topics of geometry and trigonometry. It also focuses on the ability to select and use appropriate approaches in solving problems that arise in everyday life. Throughout this course thinking logically and reasoning critically in decision-making will be emphasized.

Department Goals Addressed in this Course:

This course addresses the following department goals:

1. To master basic mathematical concepts and logical analytical concepts and to apply their knowledge in both technical and business arenas.
2. To prepare students in their study skills and learning patterns through note-taking, searching for and collecting information from different sources, doing projects and writing assignments that help them in their academic studies.

Department Program Objectives

By the end of this course, the following program objectives will be achieved:

1. Recall and apply the fundamentals of mathematics
2. Operate and analyze algebra of polynomials
3. Identify and determine trigonometry of right angle triangle

Course Student Learning Outcomes:

Upon the successful completion of this course, students will be able to:

1. Describe the set of real numbers, all its subsets and their relationship.
2. Identify and use the arithmetic properties of subsets of integers, rational, irrational, and real numbers, including closure properties for the four basic arithmetic operations where applicable.
3. Understand ratio, decimals, percentages, measurements and conversion from one unit to another.
4. Solve linear equations, equations involving radicals, fractional expression and inequalities.
5. Use the quadratic formula to find roots of a second-degree polynomial.
6. Translate worded problems into mathematical expression and model simple real life problems with equations and inequalities.
7. Perform operations on polynomials and manipulate numerical and polynomial expressions and solve first degree equations.
8. Demonstrate an understanding of the exponent laws, and apply them to simplify expression.
9. Simplify rational expressions and rationalize numerators

or denominators.

10. Use coordinate plane to solve algebraic and geometric problem, and understand geometric concepts such as equation of a circle, perpendicular, parallel, and tangent lines.
11. Use the three types of symmetry of an equation to sketch its graph.
12. Apply the relationship between degree and radian measure of an angle and find the length of a circular arc and the area of a sector.
13. Use trigonometric and circular function identities in various problems.
14. Solve a right angle triangles using angle of elevation and depression.
15. Apply knowledge of basic algebra and trigonometry in real life problems.

Embedded Outcomes Related to General Study Skills

Managing Time and Accepting Responsibility

1. Follow college policies on attendance and punctuality.
2. Work to imposed deadlines.
3. Use a variety of study techniques.
4. Complete homework on time.
5. Work in pairs or groups and participate accordingly.
6. Show respect to for teachers and others and their rights to have a difference of opinion.
7. Bring required materials (pens, pencils, folder, etc) to class.
8. Organize and keep a portfolio of one's work.

▪ Research Skills

1. Use the library system for finding, borrowing and returning library material.
2. Use English-English dictionary for language learning.
3. Find specific information using internet search engines and electronic Resources.

▪ Taking Notes

1. Utilize abbreviations and symbols.
2. Use English rather than Arabic for notes.
3. Support key points with relevant additional details.
4. Organize information to enable quick reference at a later date.
5. Reproduce key information and supporting details from notes in one's own words.

▪ Giving Presentation

1. Speak in a clearly audible and well paced voice.
2. Organize and present information in a logical order at a comprehensible speed.
3. Achieve the key aim of informing the audience.
4. Make use of audio/visual aids when giving oral presentations.
5. Maintain some eye contact with the audience.
6. Address questions from the audience.
7. Observe time restriction in presentations.

▪ Course Materials Taken from:

1. College Algebra 8th Edition by Michael Sullivan ISBN-13: 978-0132402866 ISBN-10: 0132402866
2. College Algebra (5th Edition) by: [Robert F. Blitzer](#) ISBN: 9780321559838 / 0321559835
3. Contemporary Precalculus by Thomas W. Hungerford 4th

edition ISBN 0-534-40338-7/9780534403386

4. Precalculus Fifth edition by Jam Stewart, Lothar Radin and Saleem Watson ISBN 0534-49277-0
5. Stoll, Robert R.; *Set Theory and Logic*, Mineola, N.Y.: Dover Publications (1979) [ISBN 0-486-63829-4](#). "[The Algebra of Sets](#)", pp 16–23
6. Courant, Richard, Herbert Robbins, Ian Stewart, *What is mathematics? An Elementary Approach to Ideas and Methods*, Oxford University Press US, 1996. [ISBN 978-0-19-510519-3](#). "[SUPPLEMENT TO CHAPTER II THE ALGEBRA OF SETS](#)"
7. D'Angelo, John P.; West, Douglas B. (2000), *Mathematical Thinking/Problem-Solving and Proofs* (2nd ed.), Prentice-Hall, [ISBN 978-0-13-014412-6](#)
8. [Keith Devlin](#), *The Joy of Sets*. Springer Verlag, 2nd ed., 1993, [ISBN 0-387-94094-4](#), pp. 7–8
9. [Abraham Adolf Fraenkel](#), [Yehoshua Bar-Hillel](#), [Azriel Lévy](#), *Foundations of set theory*, Elsevier Studies in Logic Vol. 67, Edition 2, revised, 1973, [ISBN 0-7204-2270-1](#), p. 33
10. [Gaisi Takeuti](#), W. M. Zaring, *Introduction to Axiomatic Set Theory*, Springer [GTM 1](#), 1971, [ISBN 978-0-387-90024-7](#), p. 14
11. George J. Tourlakis, [Lecture Notes in Logic and Set Theory. Volume 2: Set theory](#), Cambridge University Press, 2003, [ISBN 978-0-521-75374-6](#), pp. 182–193

Supplementary Materials

Handouts prepared by the course coordinator together with the UFP instructors who teach the course.

Recommended Websites and Links:

1. <https://www.amazon.com/College-Algebra-Michael-Sullivan/dp/0132402866>
2. <https://www.bookrenter.com/college-algebra-5th-edition-b>

litzer-0321559835-9780321559838

3. <https://books.google.com/books>
4. <http://www.apronus.com/provenmath/btheorems.htm>
5. <http://www.solving-math-problems.com/exponents.html>

Course Policies

Attendance Policy

Regular class attendance is expected from all students. Attendance falling below 80% (more than 10 one-hour classes or 7 one-hour-and-a-half classes) will result in such students becoming ineligible to sit for the final examination. Absence from lectures should be informed to the Registrar. Emergency cases of absence due to hospitalization or due to death of an immediate family member should be supported with approved documented evidence, so that such cases can be considered favorably. In such cases, absentees will be awarded "Drop" rather than "Fail".

Expectations and Appropriate Behavior of College Students

- Students are expected to come to the class on time and to participate in the classroom activities and discussions.
- Students are expected to turn off cell phones, tablets, and other such electronic devices during class. All electronic devices must be kept in bags/pockets while students are seated in the classroom. Exceptions are permitted only after the teacher's prior consent.
- Students are expected to stay in class until the class is dismissed. If a student requires an early dismissal (for a personal reason), this should be arranged with the teacher before the class begins.
- Students are expected to be attentive and to avoid talking with their peers while the teacher or other

students are speaking.

Redemptive Exams and Appeals of Results policy:

Only students who do not attend the exams or have a medical emergency can apply and sit for a redemptive exam. Students should apply for a redemptive mid-term exam, in writing, with a reasonable excuse. Excuses must be approved by the head of department and the course teacher before a student is allowed to sit for a deferred mid-term exam. Students must abide by the date of deferred exam set by the course teacher. Otherwise, he/she is given (zero) in the exam. If the deferred examination application is rejected, the student fails the exam and is given (zero) by the teacher.

Applications for an incomplete final exam should be submitted to the Department of Admission and Registration within two weeks from the end of final examinations. All approved incomplete exams shall take place within four weeks from the beginning of the following semester. All students must abide by the incomplete exams' dates announced by the academic department. If a student does not abide by the announced date, he/she is given (zero) in the exam.

Students can appeal their results after the announcement of final exams results. All grade review applications must be submitted to the Department of Admission and Registration within two weeks from the final announcement of results. The Department of Admission and Registration is responsible for the formal announcement of grade review results to students after being reviewed by the concerned academic department.

Academic Integrity and Plagiarism

Al-Buraimi University College is committed to creating a "plagiarism-aware" culture, permitting the college to ensure an effective means to identify and control student plagiarism

and document the sanctions to be enforced in the event of any proven act of plagiarism. Any academic work presented by students is assessed on the assumption that the work submitted by him/her is his or her own, unless designated otherwise. Plagiarism is considered as an act of academic dishonesty. Students who submit written work which is not their own or which is not properly documented shall undergo appropriate disciplinary measures. Disciplinary measures will be decided by the BUC Disciplinary Committee for Students and may take the form of an academic sanction based on the nature of plagiarism and amount of academic dishonesty act. Any cases of recurring plagiarism will bring about more severe penalties.

Course Information

Course Title : Integrated Intensive English – Level-2 – Intensive Reading 2.

Course Code : FOUND 104, 105, 106

Prerequisite : None

Credits : 16 hours

Teaching Hours : 16 Hours of Lecture per Week

Teaching Methods: Interaction between instructor and students, pair work and group work

Course Description

Integrated Intensive English – Level 2 is a learner- centered syllabus designed to develop an overall English language proficiency at the pre- intermediate level in order to prepare the students for the challenges of the intermediate studies in level 3. It revises and extends many of the structures covered at the Elementary level and perfectly offers a higher level of communicative activities ranging from controlled to free tasks

encouraging the students to explore the language within contexts related to daily life. The course facilitates the students' critical thinking which leads them to become active and autonomous learners. Moreover, it helps the students learn a wide range of high frequency vocabulary and develop their writing proficiency using realistic topics and language functions which are motivating and useful in real life situations.

Department Goals Addressed in this Course:

This course addresses the following department goals:

1. To help students acquire adequate proficiency in the English language and prepare them for their undergraduate studies, at the academic departments.
2. To prepare students in their study skills and learning patterns through note-taking, searching for and collecting information from different sources, doing projects and writing assignments that help them in their academic studies.

Department Program Objectives

By the end of this course, the following program objectives will be achieved:

1. Participate in a discussion on a topic relevant to their studies by asking questions, agreeing/disagreeing, asking for clarification, sharing information, expressing and asking for opinions.
2. Paraphrase information (orally or in writing) from a written or spoken text or from graphically presented data.

3. Prepare and deliver a talk of at least 2 minutes. Use library resources in preparing the talk, speak clearly and confidently, make eye contact, use body language to support the delivery of ideas and respond confidently to questions.
4. Write texts of a minimum of 100 words, showing control of layout, organization, punctuation, spelling, sentence structure, grammar and vocabulary.
5. Take notes and respond to questions about the topic, main ideas, details and opinions or arguments from an extended listening text (e.g. lecture, news broadcast).
6. Follow spoken instructions in order to carry out a task, with a number of stages.
7. Listen to a conversation between two or more speakers and be able to answer questions in relation to context, relationship between speakers, register (e.g. formal or informal).
8. Read a text of about 300 words and identify the main idea(s) and extract specific information, in a given period of time.

Course Student Learning Outcomes:

Upon the successful completion of this course, students will be able to:

Grammar:

1. Distinguish between the uses of different tenses in a real-life context.
2. Use future forms in a real-life context while speaking and writing.
3. Integrate active voice, passive voice and reported speech correctly and appropriately both in speaking and writing.
4. Compare people, places, things and ideas using

comparatives and superlatives of adjectives to ask/give clarification/information and/or express/ask opinion.

5. utilize different modals accurately in a given context to express ability, make requests, offers etc., while speaking and writing.
6. Use infinitives to express purpose in an appropriate context.
7. Relate various quantifiers with different forms of nouns correctly while writing and speaking.
8. Use real and unreal conditional sentences in an appropriate context.

Vocabulary:

1. Expand vocabulary through recognizing nouns, verbs, adjectives, adverbs, collocations and prepositions.
2. Differentiate between words, phrases and expressions needed in social interaction like inviting people, using the phone, etc.
3. Use the newly-learnt vocabulary items, in everyday situations.

Speaking:

1. Paraphrase information from a spoken text.
2. Participate in discussions on a topic relevant to their studies by following and formulating questions, instructions and requests.
3. Use reasons to explain and justify their personal opinions.
4. Produce a clear and confident talk of about 2 to 3 minutes with accurate pronunciation and appropriate fluency, making eye contact and using body language.
5. Use intonation, tone, sequence words and conjunctions in conversations.
6. Demonstrate knowledge of vocabulary and idioms used in everyday situations.

Listening:

1. Identify the gist/main ideas of a spoken text.
2. Demonstrate critical involvement in listening activities which become more complex as they progress through the level.
3. Show understanding of comprehension questions when listening to formal and informal conversations.
4. Organize information using strategies such as note taking and classifying.
5. Identify the use of intonation, tone, sequence words and conjunctions in conversations which help detect feelings, attitudes and useful information.
6. Infer the meaning of unfamiliar words or phrases from the context of a familiar topic.
7. Follow spoken instructions in order to carry out a task/tasks.

Reading:

1. Identify the topic and main ideas of a given text of around 300 words.
2. Read a one to two-page text for specific details using an increasing range of skills, strategies and knowledge.
3. Use context to explain unfamiliar words while reading.
4. Understand how texts are made cohesive through the use of linking devices such as pronoun reference.
5. Infer information using clues from text and background knowledge in order to read critically.

Writing:

1. Use conjunctions to link or to write complete sentences.
2. Use 'time order words' to complete a paragraph or to reorder sentences to get a meaningful paragraph.
3. Revise sentences and paragraphs including the punctuation, spelling and grammar mistakes.

4. Organize paragraphs correctly using topic sentences, supporting details and concluding sentences.
5. Write well-formed pieces of writing (about 150 words) of different genres.

Embedded Outcomes Related to General Study Skills

§ Managing Time and Accepting Responsibility

1. work in pairs or groups and participate accordingly.
2. Bring required materials (pens, pencils, folder, etc) to class.
3. Work to imposed deadlines.
4. Show respect to for teachers and others and their rights to have a difference of opinion.
5. use a variety of study techniques.
6. Complete homework on time.
7. Organize and keep a portfolio of one's work.

§ Research Skills

1. List the key ideas to guide search for information
2. Use the library system for finding, borrowing and returning library material.
3. Use an English- English dictionary for language learning.
4. Find specific information using internet search engines and electronic resources.
5. Summarize and paraphrase information using in one's own words.

§ Taking Notes

1. Recall and define main concepts.
2. Utilize abbreviations' and symbols.

3. Use English rather than Arabic for notes in margins and glossing vocabulary.
4. Support key points with relevant additional details.
5. Organize information to enable quick reference at a later date.
6. Use notes to create a summary.
7. Reproduce key Information and supporting details from notes in one's own words.

§ Giving Presentation

1. Outline and define main concepts.
2. Address questions from the audience.
3. Speak in a clearly audible and well-paced voice.
4. Achieve the key aim of informing the audience.
5. Make use of audio/ visual aids when giving oral presentations.
6. Maintain some eye contact with the audience.
7. Observe time restrictions in presentations.
8. Organize and present information in a logical order at a comprehensible speed.

Course Policies

Attendance Policy

Regular class attendance is expected from all students. Attendance falling below 80% (more than 10 one-hour classes or 7 one-hour-and-a half classes) will result in such students becoming ineligible to sit for the final examination. Absence from lectures should be informed to the Registrar. Emergency cases of absence due to hospitalization or due to death of an immediate family member should be supported with approved documented evidence, so that such cases can be considered favorably. In such cases, absentees will be awarded "Drop" rather than "Fail".

Expectations and Appropriate Behavior of College Students

- Students are expected to come to the class on time and to participate in the classroom activities and discussions.
- Students are expected to turn off cell phones, tablets, and other such electronic devices during class. All electronic devices must be kept in bags/pockets while students are seated in the classroom. Exceptions are permitted only after the teacher's prior consent.
- Students are expected to stay in class until the class is dismissed. If a student requires an early dismissal (for a personal reason), this should be arranged with the teacher before the class begins.
- Students are expected to be attentive and to avoid talking with their peers while the teacher or other students are speaking.

Redemptive Exams and Appeals of Results policy:

Only students who do not attend the exams or have a medical emergency during the early beginning of exams can apply and sit for a redemptive exam. Students should apply for a redemptive mid-term exam, in writing, with a reasonable excuse. Excuses must be approved by the head of department and the course teacher before a student is allowed to sit for a deferred mid-term exam. Students must abide by the date of deferred exam set by the course teacher. Otherwise, he/she is given (zero) in the exam. If the deferred examination application is rejected, the student fails the exam and is given (zero) by the teacher.

Applications for an incomplete final exam should be submitted to the Department of Admission and Registration within two weeks from the end of final examinations. All approved

incomplete exams shall take place within four weeks from the beginning of the following semester. All students must abide by the incomplete exams' dates announced by the academic department. If a student does not abide by the announced date, he/she is given (zero) in the exam.

Students can appeal their results after the announcement of final exams results. All grade review applications must be submitted to the Department of Admission and Registration within two weeks from the final announcement of results. The Department of Admission and Registration is responsible for the formal announcement of grade review results to students after being reviewed by the concerned academic department.

Academic Integrity and Plagiarism

Al-Buraimi University College is committed to creating a "plagiarism-aware" culture, permitting the college to ensure an effective means to identify and control student plagiarism and document the sanctions to be enforced in the event of any proven act of plagiarism. Any academic work presented by students is assessed on the assumption that the work submitted by him/her is his or her own, unless designated otherwise. Plagiarism is considered as an act of academic dishonesty. Students who submit written work which is not their own or which is not properly documented shall undergo appropriate disciplinary measures. Disciplinary measures will be decided by the BUC Disciplinary Committee for Students and may take the form of an academic sanction based on the nature of plagiarism and amount of academic dishonesty act. Any cases of recurring plagiarism will bring about more severe penalties.

Textbooks and Supplementary Materials

Textbooks:

Liz and John Soars. *New Headway Plus (Elementary) Course Book*.

Oxford: Oxford University Press, 2007, ISBN 978-0-19-477242-6.

Burgmeier, Arline. Inside Reading Intro. Oxford: Oxford University Press, 2010, ISBN 978-0-19-441626-9.

Savage, Alice and Masoud Shafiei. Effective Academic Writing Intro. Oxford: Oxford University Press, 2012, ISBN 978-0-19-432345-1

Supplementary Materials

Handouts prepared by the course coordinator together with the UFP instructors who teach the course.

Recommended Websites and Links:

www.oxfordlearn.com

www.oup.com/elt/student/insidereading

www.effectiveacademicwriting.com

Course Information

Course Title : IC3

Course Code : IC3

Prerequisite : none

Credits : 3

Teaching Hours : 3 Hours of Lecture per Week

Teaching Methods : Interaction between instructor and students,

pair work and group work

IC3- the internet and computing core certification – tests basic computer skills and understanding of the internet to

promote success in school ,the **IC3** program enjoys worldwide recognition as the global standard for digital literacy. This course comprises of three units:

1. **Computer Fundamentals**, This unit identifies computer hardware types of computers, the functions of computer hardware components and operating system.
2. **Key Applications**, This unit covers popular word processing, spreadsheet, and presentation applications and the common features of all applications.
3. **Living Online**, This unit covers the skills for working in an internet or networked environment.

Department Goals Addressed in this Course

This course addresses the following department goals:

1. To enable students to use and practice basic computer skills that help them to handle computers, internet and other technical devices.

Department Program Objectives

According to the Oman Academic Standards for General Foundation Programs a Higher Education Institute (HEI), which issues an accredited ICDL certificate and uses it for the General Foundation Program (GFP) will be deemed to have met the IT program standards and will automatically pass the assessment of its Computing Program. Al-Buraimi University College, through its UFP, issues an accredited IC3 certificate which is used to meet the standards of Foundation Computing Program. The IC3 program is supervised and directed by UFP director and IC3 Instructors.

Course Student Learning Outcomes:

Upon the successful completion of this course, students will be able to:

Computing Fundamentals

1. Start and exit a Windows application and utilize sources of online help
2. Describe features of the typical window
3. Organize and modify files and folders
4. Identify various input or output devices
5. Recognize various storage systems
6. Identify application programs and system software
7. Use the control panel to modify settings

Key Application

1. Modify text and documents including the ability to use automatic formatting tools
2. Create and manipulate tables in a document
3. Modify worksheet data, structure and data in a worksheet
4. Differentiate and analyze data using formulas, functions and charts in a worksheet
5. Create and modify simple presentations
6. Create and manipulate different types of databases
7. Use simple queries to analyze data

Living Online

1. Identify network fundamentals and the benefits and risks of network computing
2. Distinguish the relationship between computer networks, other communication networks (like the telephone network) and the Internet
3. Demonstrate how electronic mail works
4. Identify different types of information sources on the

Internet

5. Use web browsing application to explore the internet
6. Use search engines to get information

Textbooks and Supplementary Materials

Textbooks

CCILearning , KUDOS, IC3 Computing Fundamentals , 2012 ,ISBN: 978-1-55332-370-9.

CCILearning , KUDOS, IC3 Key Application , 2012 ,ISBN: 978-1-55332-371-6.

CCILearning , KUDOS, IC3 Living0line , 2012 ,ISBN: 978-1-55332-372-3.

Supplementary Materials

Handouts prepared by the course coordinator.

Recommended Websites and Links:

CCI Learning Solutions Inc. :
(<http://ccilearning.com/>).

Course Policies

Attendance Policy

Regular class attendance is expected from all students. Attendance falling below 80% (more than 10 one-hour classes or 7 one-hour-and-a half classes) will result in such students becoming ineligible to sit for the final examination. Absence from lectures should be informed to the Registrar. Emergency cases of absence due to hospitalization or due to death of an immediate family member should be supported with approved documented evidence, so that such cases can be considered favourably. In such cases, absentees will be awarded "Drop"

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Applications for an incomplete final exam should be submitted to the Department of Admission and Registration within two weeks from the end of final examinations. All approved incomplete exams shall take place within four weeks from the

beginning of the following semester. All students must abide by the incomplete exams' dates announced by the academic department. If a student does not abide by the announced date, he/she is given (zero) in the exam.

Students can appeal their results after the announcement of final exams results. All grade review applications must be submitted to the Department of Admission and Registration within two weeks from the final announcement of results. The Department of Admission and Registration is responsible for the formal announcement of grade review results to students after being reviewed by the concerned academic department.

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Exit Exam

The Exit Exam is taken at the end of level 2 to test the English language proficiency of the students completing Foundation Programme. The exit exam has been benchmarked with IELTS.

The Exit Exam consists of four sections. Details are given below:

- Section 1: Reading – 2 passages – 20 marks
- Section 2: Listening – 2 tasks – 20 marks
- Section 3: Writing – 2 tasks – 20 marks
- Time: 2 hours
- Section 4: Speaking – IELTS format – 20 marks

The marks are converted to band scores. Students need to have an overall band score of 5 with not less than a band score of 4 in each of the skills in order to enter academic programme. A sample Exit Exam will be uploaded on the college website.

Re-sitting Exit Exam

Students who fail to get the required scores in the Exit Exam are provided a second chance to take the Re-sit Exit Exam in the first week of the following semester.

Useful links

Recommended Websites and Links:

- www.oxfordlearn.com
- www.oup.com/elt/student/insidereading
- www.effectiveacademicwriting.com
- www.effectiveacadimicwriting.com
- www.oup.com/elt
- www.oup.com

Unit of General Requirements



About Department

نبذة تعريفية عن الوحدة

في عام 2008م تم إنشاء وحدة المتطلبات العامة كوحدة قائمة بذاتها ، وتعمل هذه الوحدة على إكساب الطلبة ما يحتاجون إليه من مهارات لغوية ومعارف ثقافية وأخرى اجتماعية ، وذلك مما يساعدهم على التواصل مع المجتمع ومع مصادر المعلومات المختلفة المحلية والعالمية ، إضافة إلى صقل مواهبهم وشخصياتهم بأنواع من المعارف الإنسانية مما يساهم في بناء الشخصية المتوازنة

Vision Mission & Goals

رؤية الوحدة

تزويد المجتمع بجيل قادر على التفاعل الإيجابي مع متطلبات الحياة المعاصرة في المجتمعات المحلّية والعالمية.

أهداف الوحدة

صقل مهارات اللّغة العربيّة الأربع - القراءة / التّحدث/ الاستماع/

الكتابة

تعريف الطَّالِب على خصائص مهارات اللّغة العربيّة الأربعة تحليل
النّمُوص المقرّوة بمهارات التّفكير النّاقِد - الاستنتاج/
التّميز/ التّقويم

تعريف الطَّالِب بمراحل الحضارة الإسلاميّة ومقاومتها وخصائصها
. تعريف الطَّالِب بخصائص المجتمع العمانيّ

. يقارن الطَّالِب بين البيئة العمانيّة وغيرها من البيئات الخليج

العمل بروح الفريق في خدمة المجتمع - المحليّ/ العالميّ

رسالة الوحدة

تزويد الطَّالِب بقاعدة علميّة رصينة من المهارات اللّغويّة
والحياتيّة الّتي لها دور في صقل شخصيته وتشكيلها بحيث يكون قادر
على التّواصل مع المجتمعات المحليّة والعالميّة في ظلّ الثّراء
المعلوماّتيّ والتّقدّم التّكنولوجيّ، في تحقيق متطلّبات الحياة
اليّوميّة سواءً أكان على مستوى الحياه العلميّة أو العمليّة

Unit of General Requirements Courses

المواد الّتي تدرس بالوحدة

BCGE001 Arabic Language : اللّغة العربيّة
(3 Hrs.Prereq)

1. دراسة مدخل لمفهوم وسائل الإِتصال وأنواعه
دراسة نصوص: القرآن الحديث النثر الشعر مبادئ البلاغة
.: البيان البديع المعاني وأنواعها

2. الأسلوب الإنشائي : الأمر النهي التمني النداء

الاستفهام مبادئ في النحو والصرف والإملاء المعربات
والمبنيات المعرفة والنكرة المشتقات قواعد الهمزة
وعلامات الترقيم استخدام المعاجم اللغوية

المتطلبات الأولية المساق: لا توجد

عدد الساعات المعتمدة: 3 ساعات

BCGE002 Islamic Culture (3 Hrs.Prereq) : الحضارة الإسلامية

يتضمن دراسة أهمية الثقافة الإسلامية ، وأهمية الدين
في حياة الإنسان ، وأثر العقيدة الصحيحة في حياة
الإنسان وسلوكه ، والعقيدة الإسلامية وأركان الإسلام
ونظامه التشريعي ، والمرأة ومكانتها في الإسلام ،
والغزو الفكري وأهدافه ووسائله وأخطاره ، حفظ سورة
من القرآن الكريم مع تفسيرها

1. المتطلبات الأولية المساق : لا توجد

2. عدد الساعات المعتمدة : 3 ساعات

BCGE 003 Omani Society (3 Hrs.Prereq) : المجتمع العماني

1. : النتائج المرجوة من تدريس المقرر

2. ما الذي يجب أن يكون الطالب قد تعلمه أو
أصبح قادرا على القيام به بعد دراسة هذا المقرر؟

3. يتعرف على البيئة العمانية ومكوناتها

4. يتعرف على البعد الديموغرافي والخصائص
السكانية للمجتمع العماني

5. يتعرف على التنظيم الإداري والسياسي
6. يتعرف على أبرز سمات البعد الاقتصادي قبل وبعد النهضة
7. يتعرف على خصائص المجتمع العماني من حيث:
الأسرة - التعليم - الصحة - الثقافة
8. يتعرف على ملامح المجتمع المدني في دول الخليج العربية
9. يتعرف على نماذج مجالات الرعاية الاجتماعية في المجتمع العماني
 1. المتطلبات الأولية المساق : لا توجد
 2. عدد الساعات المعتمدة : 3 ساعات

الأستاذة : بدرية الهذائرية

مدير وحدة المتطلبات العامّة

المكتب : 521

الإلكتروني : Badriya@buc.edu.om : البريد الإلكتروني

الدكتورة : منار رياض

محاضرة : مادة الحضارة الإسلاميّة

المكتب : 523

الإلكتروني : Manar@buc.edu.om : البريد الإلكتروني

.الأستاذ: مأمون المراد

.محاضر في مادة الحضارة الإسلاميّة

المكتب : 522

البريد الإلكتروني : Mamoon@buc.edu.om

.الأستاذة: نوال البلوشيّة

.محاضرة في مادة اللّغة العربيّة

المكتب : 520

البريد الإلكتروني : Nawal@buc.edu.om

.الأستاذة: سماح المعمرية

.محاضرة في مادة اللّغة العربيّة

المكتب : 526

البريد الإلكتروني : Samah@buc.edu.om

.الأستاذ : عتيق الفلاسي

دوام جزئي

البريد الإلكتروني : Ateeq@buc.edu.om

.الدكتور : سلطان اليحيائي

دوام جزئي

البريد الإلكتروني : A99229360@hotmail .com

.الدكتور : محمد القطيطي

دوام جزئي

البريد الإلكتروني : Moh.dqutiti76@moe.om

.الأستاذ: محمد البلوشي

.دوام جزئي

البريد الإلكتروني : Mohammed.albalushi41@moe.om

English Language & Literature Department



Message from the HOD

A word of welcome

Dear students, it is a pleasure for me to extend a word of welcome to you on behalf of everyone at the department. All of us are committed to good quality education. BUC Department of English offers a broad range of courses in English literature, linguistics and translation. Our course programmes are carefully designed to guide students through their studies. We are grateful to everyone who believes in BUC. Dear students, we are proud you belong to the department. We are confident that you will make use of your potential to achieve success.

Head of English Department

Omar Al Sawafi

omar@buc.edu.om

Mission of the Department of English

The department of English prepares students to become critical thinkers, competent communicators and professional interpreters. The department is also dedicated to develop curriculum and effectively maintain research activities and community projects.

Mission of the Department of English

The department of English strives to achieve high standards of academic excellence and contribute to the production of knowledge in English language, literature and translation studies nationally and internationally.

Department Goals

1. Enable students to develop knowledge in English language and literature; and acquire language and translation skills needed in the job market.
2. Develop students' critical thinking and problem-solving skills.
3. Promote students' creativity and learning skills through classroom work and extracurricular activities.
4. Enable students to communicate information confidently and efficiently in spoken and written discourse.
5. Promote diversity and teamwork that would help students work in a multi-cultural environment.
6. Help faculty enhance their research performance and contribute to national and international knowledge production.
7. Provide technology-based learning environments that would ensure and secure academic integrity and research ethics.

BUC Graduate Attributes

1. **Oral and written communication:** Ability to communicate arguments and ideas clearly in oral, visual and written forms and to various audiences.
2. **Critical thinking:** Ability to critically evaluate, analyze and interpret information from various sources to formulate their own understanding.
3. **Problem solving:** Ability to apply logical and methodical approach to define and investigate problems and formulate creative solutions.
4. **Ethical decision making:** Autonomous individuals able of personal and project management skills including organization, working to deadline, time and resources

management and an awareness of relevant ethical and legal frameworks.

5. **Technology skills:** Advanced IT competences and proficiency in the use of internet sources.
6. **Team-work spirit:** Ability to work as part of a diverse team with multiple perspectives showing interpersonal skills and an appreciation for sharing, cooperating and working towards common goals.
7. **Value citizenship, locally and globally:** Loyalty and a strong commitment to the social, economic and cultural development of the nation and an understanding of diversity issues and international contemporary issues.
8. **Value diversity:** Respect for the diversity of different perspectives and inter-cultural awareness that fosters multi-cultural competence and open-mindedness.

Programs :

English language and literature Program Objectives :

Objective (1) Acquire knowledge of literary periods, concepts and critical theories

Objective (2) Criticize literary texts of different genres using critical theories and perspectives

Objective (3) Demonstrate good control of the four basic language skills for acquiring and exchanging information.

Objective (4) Acquire knowledge of concepts, current issues, and research methods in Linguistics.

Objective (5) Translate different types of texts from English into Arabic and vice versa.

Objective (6) Apply knowledge of psychological principles and educational theories to professional and practical teaching.

Objective (7) Use knowledge of the various linguistic systems to perform efficiently oral and written communicative acts

within social contexts.

Translation program Objectives :

Objective (1) Demonstrate good control of the four basic language skills for acquiring and exchanging information.

Objective (2) Acquire knowledge of concepts , current issues and research methods in Linguistics and Translation.

Objective (3) Translate different types of texts from English into Arabic and vice versa.

Objective (4) Apply knowledge and principles of translation in order to be professional translators and interpreters.

Objective (5) Use knowledge of the various linguistic systems to perform efficiently oral and written communicative acts within social contexts.

Objective (6) Perform translation and interpretation using the latest technology.

English language and literature Program

This program offers student's great understanding of English language skills, linguistics, literature, and translation. The program equips graduates with high proficiency levels in oral, written, and communicative language skills. It helps students appreciate and make sense of Western Civilization's history, thinking, cultural trends, and literatures. Acting as a bridge, the study of English exposes students to other cultures written English. Studying English develops student's aesthetic appreciation of the world around them. Our graduates are very strong competitors. They earn jobs in public and private sector firms including general education, higher

education, publications, media, banking, government and non-government organizations.

Academic Degree Awarded upon graduation	Credit Hours	Program Length	Program Fees		Notes
			Internet Service Fees	Credit Hour Fees	
Bachelor	126	4 Years (8 Semesters)	R0. 6	R0. 55	1. Length of Academic Programs depends on credit hours registered student's number of each semester. 2. Length of Foundation Program depends on the student's result on the English Language Placement Test.
Advanced Diploma	93	3 Years (6 Semesters)	R0. 6	R0. 55	
Diploma	63	2 Years (4 Semesters)	R0.6	R0. 55	

Our Goals:

1. Raising the student's level of competency in the four language skills: listening , speaking, reading and writing . This is achieved through the certain language courses required of each student during the first two

years .

2. Giving the students a firm ground in English literature and trying to develop their critical and aesthetic abilities.

3. Familiarizing the students with the research methods to be able to conduct a kind of serious research in any area of their study .

4. Developing the students' understanding and appreciation of the literary and pragmatic uses of language.

5. Familiarizing the students with major theories and trends of linguistics and their applications in different areas related to language.

6. Creating in the students an awareness of the principles of translation and encouraging them to have a kind of practice in this field.

Learning Outcomes:

Students are expected to be able to

1. Demonstrate good knowledge of the speech features such as sounds , stress and intonation.
2. Respond fluently to questions , statements, agreements and disagreements .
3. Conduct a conversation confidently , clearly and properly using a number of language functions and vocabulary items appropriately .
4. Show an understanding of a text by listening to speakers using connected language .
5. Demonstrate ability to use effective listening strategies extensively and intensively
6. Recognize the structure of a text by reading it silently and fast .

7. Demonstrate the ability to use effective reading strategies extensively and intensively .
8. Identify the main features of a writing text , punctuation , spelling and organization .
9. Use correctly certain cohesive devices to produce a unified text .
10. Use properly important writing skills such as summarizing and note-taking to produce a short report .
11. Appreciate a literary text appropriately .
12. Use correctly the research methods to write papers on language –based topics .
13. Describe the different language systems using scientific language .

Degrees Offered:

- Bachelor
- Advanced Diploma
- Diploma

Bachelor Degree (126 Credits)

1.College Requirements (18 Credits Hours) Compulsory

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	BCGE001	Arabic Language	3	————
2	ENGL002	General English	3	————
3	BCGE004	Study Skills	3	————
4	BCGE002	Islamic Culture	3	————
5	BCGE003	Oman society	3	————
6	COMP100	Computer: Their Impacts & Uses	3	

Total	18
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2. Department Requirements (30 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL003	Communicative English	3	_____
2	ENGL255	Introduction to English Literature	3	_____
3	ENGL101	Listening Comprehension	3	_____
4	BCGE006	Research Methodology	3	_____
5	ENGL102	Intermediate Reading	3	_____
6	ENGL098	Introduction to Essay Writing	3	_____
7	COMS151	Oral Skills & Public Speaking	3	_____
8	ENGL204	Advanced Reading	3	ENGL 102
9	ENGL155	Essay Writing & Freshman Composition	3	ENGL 098
10	ENGL103	Basic English Grammar	3	_____
Total			30	

3. Major Requirements (69 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	EPC 315	Psych Foundations in Learn. & Teaching	3	_____
2	ENGL301	Introduction to Linguistics	3	_____
3	ENGL205	Introduction to Translation	3	_____
4	SED525	Methods of Teaching ESL	3	_____

5	ENGL302	Introduction to Modern Grammar	3	ENGL103
6	ENGL363	A Study of Poetry	3	ENGL255
7	ENGL364	Short story	3	ENGL255
8	ENGL402	Phonetics & Phonology	3	ENGL301
9	ENGL405	Language Change & Differences	3	————
10	ENGL441	Sociolinguistics	3	ENGL301
11	ENGL306	Contrastive Linguistics	3	ENGL301
12	ENGL307	Morphology & Lexical Studies	3	ENGL301
13	ENGL308	Communicative grammar	3	ENGL103
14	ENGL475	Survey of Modern American literature	3	ENGL255
15	ENGL452	17th Century English literature	3	ENGL255
16	ENGL409	English Drama	3	ENGL255
17	ENGL410	English Novel	3	ENGL255
18	ENGL208	Introduction to Creative writing	3	ENGL098
19	ENGL417	Language Development & Acquisition	3	ENGL301
20	ENGL404	Syntax	3	ENGL301
21	ENGL408	Semantics & Pragmatics	3	ENGL301
22	ENGL411	Translation of English & Arabic Texts	3	ENGL205
23	ENGL495	Seminar on Literature OR	3	All Courses in Literature
	ENGL412	Seminar in Linguistics		
Total			69	

4. Elective Courses (9 Credits Hours):

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL313	Applied Linguistics	3	ENGL301
2	ENGL456	British Literature (The Age of Enlightenment)	3	ENGL255
3	ENGL477	Major American Novelists I.19thcent	3	ENGL475
4	ENGL461	British Literature in 20th century	3	ENGL255
5	ENGL314	Media Translation	3	ENGL 205
6	ENGL478	American Literature in 20th century	3	ENGL475
7	ENGL505	Discourse Analysis	3	ENGL301
8	ENGL438	Critical Approaches to Literature	3	ENGL255

Advanced Diploma Degree (93 Credits)

1. College Requirements (15 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	BCGE001	Arabic Language	3	————
2	ENGL002	General English	3	————
3	BCGE004	Study Skills	3	————
4	BCGE003	Oman society	3	————
5	COMP100	Computer: Their Impacts & Uses	3	
Total				15

2. Department Requirements (30 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL003	Communicative English	3	————

2	ENGL255	Introduction to English Literature	3	_____
3	ENGL101	Listening Comprehension	3	_____
4	BCGE006	Research Methodology	3	_____
5	ENGL102	Intermediate Reading	3	_____
6	ENGL098	Introduction to Essay Writing	3	_____
7	COMS151	Oral Skills & Public Speaking	3	_____
8	ENGL204	Advanced Reading	3	ENGL 102
9	ENGL155	Essay Writing & Freshman Composition	3	ENGL 098
10	ENGL103	Basic English Grammar	3	_____
Total				30

3. Major Requirements (45 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	EPC 315	Psych Foundations in Learn. & Teaching	3	_____
2	ENGL301	Introduction to Linguistics	3	_____
3	ENGL205	Introduction to Translation	3	_____
4	SED525	Methods of Teaching ESL	3	_____
5	ENGL302	Introduction to Modern Grammar	3	ENGL103
6	ENGL363	A Study of Poetry	3	ENGL255
7	ENGL364	The Short story	3	ENGL255
8	ENGL402	Phonetics & Phonology	3	ENGL301
9	ENGL405	Language Change & Differences	3	_____

10	ENGL441	Sociolinguistics	3	ENGL301
11	ENGL306	Contrastive Linguistics	3	ENGL301
12	ENGL307	Morphology & Lexical Studies	3	ENGL301
13	ENGL308	Communicative grammar	3	ENGL103
14	ENGL475	Survey of Modern American literature	3	ENGL255
15	ENGL452	17th Century English literature	3	ENGL255
Total			45	

1. Elective Courses (3 Credits Hours):

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL313	Applied Linguistics	3	ENGL301
2	ENGL456	British Literature (The Age of Enlightenment)	3	ENGL255
3	ENGL477	Major American Novelists I.19thcent	3	ENGL475
4	ENGL461	British Literature in 20th century	3	ENGL255
5	ENGL314	Media Translation	3	ENGL 205
6	ENGL478	American Literature in 20th century	3	ENGL475
7	ENGL505	Discourse Analysis	3	ENGL301
8	ENGL438	Critical Approaches to Literature	3	ENGL255

Diploma Degree (63 credits):

1. College Requirements (12 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	BCGE001	Arabic Language	3	————

2	ENGL002	General English	3	——
3	BCGE004	Study Skills	3	——
4	COMP100	Computer: Their Impacts & Uses	3	
Total			12	

2. Department Requirements (30 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL003	Communicative English	3	——
2	ENGL255	Introduction to English Literature	3	——
3	ENGL101	Listening Comprehension	3	——
4	BCGE006	Research Methodology	3	——
5	ENGL102	Intermediate Reading	3	——
6	ENGL098	Introduction to Essay Writing	3	——
7	COMS151	Oral Skills & Public Speaking	3	——
8	ENGL204	Advanced Reading	3	ENGL 102
9	ENGL155	Essay Writing & Freshman Composition	3	ENGL 098
10	ENGL103	Basic English Grammar	3	——
Total			30	

3. Major Requirements (21 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL301	Introduction to Linguistics	3	——
2	ENGL205	Introduction to Translation	3	——

3	ENGL302	Introduction to Modern Grammar	3	ENGL103
4	ENGL363	A Study of Poetry	3	ENGL255
5	ENGL364	The Short story	3	ENGL255
6	ENGL402	Phonetics & Phonology	3	ENGL301
7	ENGL405	Language Change & Differences	3	—
Total			21	

This program offers student's great understanding of English language skills, linguistics, literature, and translation. The program equips graduates with high proficiency levels in oral, written, and communicative language skills. It helps students appreciate and make sense of Western Civilization's history, thinking, cultural trends, and literatures. Acting as a bridge, the study of English exposes students to other cultures written English. Studying English develops student's aesthetic appreciation of the world around them. Our graduates are very strong competitors. They earn jobs in public and private sector firms including general education, higher education, publications, media, banking, government and non-government organizations.

Academic Degree Awarded upon graduation	Credit Hours	Program Length	Program Fees		Notes
			Internet Service Fees	Credit Hour Fees	

Bachelor	126	4 Years (8 Semesters)	R0. 6	R0. 55	1. Length of Academic Programs depends on student's number of credit hours registered each semester. 2. Length of Foundation Program depends on the student's result on the English Language Placement Test.
Advanced Diploma	93	3 Years (6 Semesters)	R0. 6	R0. 55	
Diploma	63	2 Years (4 Semesters)	R0.6	R0. 55	

Our Goals:

1. Raising the student's level of competency in the four language skills: listening , speaking, reading and writing . This is achieved through the certain language courses required of each student during the first two years .
2. Giving the students a firm ground in English literature and trying to develop their critical and aesthetic abilities.
3. Familiarizing the students with the research methods to be able to conduct a kind of serious research in any area of their study .
4. Developing the students' understanding and appreciation of the literary and pragmatic uses of language.
5. Familiarizing the students with major theories and trends of linguistics and their applications in different areas related to language.

6. Creating in the students an awareness of the principles of translation and encouraging them to have a kind of practice in this field.

Learning Outcomes:

Students are expected to be able to

1. Demonstrate good knowledge of the speech features such as sounds , stress and intonation.
2. Respond fluently to questions , statements, agreements and disagreements .
3. Conduct a conversation confidently , clearly and properly using a number of language functions and vocabulary items appropriately .
4. Show an understanding of a text by listening to speakers using connected language .
5. Demonstrate ability to use effective listening strategies extensively and intensively
6. Recognize the structure of a text by reading it silently and fast .
7. Demonstrate the ability to use effective reading strategies extensively and intensively .
8. Identify the main features of a writing text , punctuation , spelling and organization .
9. Use correctly certain cohesive devices to produce a unified text .
10. Use properly important writing skills such as summarizing and note-taking to produce a short report .
11. Appreciate a literary text appropriately .
12. Use correctly the research methods to write papers on language –based topics .
13. Describe the different language systems using scientific language .

Degrees Offered:

- Bachelor

- Advanced Diploma
- Diploma

Bachelor Degree (126 Credits)

1. College Requirements (18 Credits Hours) Compulsory

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	BCGE001	Arabic Language	3	————
2	ENGL002	General English	3	————
3	BCGE004	Study Skills	3	————
4	BCGE002	Islamic Culture	3	————
5	BCGE003	Oman society	3	————
6	COMP100	Computer: Their Impacts & Uses	3	
Total				18

2. Department Requirements (30 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL003	Communicative English	3	————
2	ENGL255	Introduction to English Literature	3	————
3	ENGL101	Listening Comprehension	3	————
4	BCGE006	Research Methodology	3	————
5	ENGL102	Intermediate Reading	3	————
6	ENGL098	Introduction to Essay Writing	3	————
7	COMS151	Oral Skills & Public Speaking	3	————
8	ENGL204	Advanced Reading	3	ENGL 102
9	ENGL155	Essay Writing & Freshman Composition	3	ENGL 098

10	ENGL103	Basic English Grammar	3	——
Total			30	

3. Major Requirements (69 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	EPC 315	Psych Foundations in Learn. & Teaching	3	——
2	ENGL301	Introduction to Linguistics	3	——
3	ENGL205	Introduction to Translation	3	——
4	SED525	Methods of Teaching ESL	3	——
5	ENGL302	Introduction to Modern Grammar	3	ENGL103
6	ENGL363	A Study of Poetry	3	ENGL255
7	ENGL364	Short story	3	ENGL255
8	ENGL402	Phonetics & Phonology	3	ENGL301
9	ENGL405	Language Change & Differences	3	——
10	ENGL441	Sociolinguistics	3	ENGL301
11	ENGL306	Contrastive Linguistics	3	ENGL301
12	ENGL307	Morphology & Lexical Studies	3	ENGL301
13	ENGL308	Communicative grammar	3	ENGL103
14	ENGL475	Survey of Modern American literature	3	ENGL255
15	ENGL452	17th Century English literature	3	ENGL255
16	ENGL409	English Drama	3	ENGL255
17	ENGL410	English Novel	3	ENGL255
18	ENGL208	Introduction to Creative writing	3	ENGL098

19	ENGL417	Language Development & Acquisition	3	ENGL301
20	ENGL404	Syntax	3	ENGL301
21	ENGL408	Semantics & Pragmatics	3	ENGL301
22	ENGL411	Translation of English & Arabic Texts	3	ENGL205
23	ENGL495	Seminar on Literature OR	3	All Courses in Literature
	ENGL412	Seminar in Linguistics		
Total			69	

4. Elective Courses (9 Credits Hours):

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL313	Applied Linguistics	3	ENGL301
2	ENGL456	British Literature (The Age of Enlightenment)	3	ENGL255
3	ENGL477	Major American Novelists I.19thcent	3	ENGL475
4	ENGL461	British Literature in 20th century	3	ENGL255
5	ENGL314	Media Translation	3	ENGL 205
6	ENGL478	American Literature in 20th century	3	ENGL475
7	ENGL505	Discourse Analysis	3	ENGL301
8	ENGL438	Critical Approaches to Literature	3	ENGL255

Advanced Diploma Degree (93 Credits)

1. College Requirements (15 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	BCGE001	Arabic Language	3	—

2	ENGL002	General English	3	_____
3	BCGE004	Study Skills	3	_____
4	BCGE003	Oman society	3	_____
5	COMP100	Computer: Their Impacts & Uses	3	
Total			15	

2. Department Requirements (30 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL003	Communicative English	3	_____
2	ENGL255	Introduction to English Literature	3	_____
3	ENGL101	Listening Comprehension	3	_____
4	BCGE006	Research Methodology	3	_____
5	ENGL102	Intermediate Reading	3	_____
6	ENGL098	Introduction to Essay Writing	3	_____
7	COMS151	Oral Skills & Public Speaking	3	_____
8	ENGL204	Advanced Reading	3	ENGL 102
9	ENGL155	Essay Writing & Freshman Composition	3	ENGL 098
10	ENGL103	Basic English Grammar	3	_____
Total			30	

3. Major Requirements (45 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	EPC 315	Psych Foundations in Learn. & Teaching	3	_____

2	ENGL301	Introduction to Linguistics	3	————
3	ENGL205	Introduction to Translation	3	————
4	SED525	Methods of Teaching ESL	3	————
5	ENGL302	Introduction to Modern Grammar	3	ENGL103
6	ENGL363	A Study of Poetry	3	ENGL255
7	ENGL364	The Short story	3	ENGL255
8	ENGL402	Phonetics & Phonology	3	ENGL301
9	ENGL405	Language Change & Differences	3	————
10	ENGL441	Sociolinguistics	3	ENGL301
11	ENGL306	Contrastive Linguistics	3	ENGL301
12	ENGL307	Morphology & Lexical Studies	3	ENGL301
13	ENGL308	Communicative grammar	3	ENGL103
14	ENGL475	Survey of Modern American literature	3	ENGL255
15	ENGL452	17th Century English literature	3	ENGL255
Total				45

1. Elective Courses (3 Credits Hours):

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL313	Applied Linguistics	3	ENGL301
2	ENGL456	British Literature (The Age of Enlightenment)	3	ENGL255
3	ENGL477	Major American Novelists I. 19thcent	3	ENGL475
4	ENGL461	British Literature in 20th century	3	ENGL255

5	ENGL314	Media Translation	3	ENGL 205
6	ENGL478	American Literature in 20th century	3	ENGL475
7	ENGL505	Discourse Analysis	3	ENGL301
8	ENGL438	Critical Approaches to Literature	3	ENGL255

Diploma Degree (63 credits):

1. College Requirements (12 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	BCGE001	Arabic Language	3	————
2	ENGL002	General English	3	————
3	BCGE004	Study Skills	3	————
4	COMP100	Computer: Their Impacts & Uses	3	
Total				12

2. Department Requirements (30 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL003	Communicative English	3	————
2	ENGL255	Introduction to English Literature	3	————
3	ENGL101	Listening Comprehension	3	————
4	BCGE006	Research Methodology	3	————
5	ENGL102	Intermediate Reading	3	————
6	ENGL098	Introduction to Essay Writing	3	————
7	COMS151	Oral Skills & Public Speaking	3	————
8	ENGL204	Advanced Reading	3	ENGL 102

9	ENGL155	Essay Writing & Freshman Composition	3	ENGL 098
10	ENGL103	Basic English Grammar	3	_____
Total			30	

3. Major Requirements (21 Credits Hours) Compulsory:

SN	Subject No.	Course Title	Credit Hours	Prerequisites
1	ENGL301	Introduction to Linguistics	3	_____
2	ENGL205	Introduction to Translation	3	_____
3	ENGL302	Introduction to Modern Grammar	3	ENGL103
4	ENGL363	A Study of Poetry	3	ENGL255
5	ENGL364	The Short story	3	ENGL255
6	ENGL402	Phonetics & Phonology	3	ENGL301
7	ENGL405	Language Change & Differences	3	_____
Total			21	

English Language and literature Course Description

Course Descriptions

ENGL 005- General English

The course is intended for students at a beginner level to upper-intermediate level. It follows an integrated multi-

skills approach in developing the students' performance in English. It lays special emphasis on the productive skills and uses authentic material relevant situations and language functions which are presented throughout the course.

ENGL102–Intermediate Reading

The course deals with reading comprehension in terms of developing students' abilities to extract information from a text. They are supposed to develop certain reading techniques such as speed reading, prediction and making use of their grammatical knowledge in working out meaning. Developing vocabulary is a goal for this course.

ENGL 155 – Essay Writing and Freshman Composition.

The course aims to consolidate and deepen students' experience in writing. The writing activities vary in type, subject and length with the progression of the course. The course lays heavy emphasis on effective expository and argumentative writing. It approaches writing as a process, emphasizes redrafting and enhances students' awareness of purpose and audience .

ENGL205- Introduction to Translation

The course deals with the principles of translation. Contrastive analysis, stylistics and lexical problems are discussed within the context of translating from English to Arabic and vice versa. Types of translation are discussed .Basic techniques in translation are used to produce supervised translations of various types of texts.

ENGL 152- Oral Skills (1)

The course aims at developing the student's ability to interact orally in English with emphasis on accuracy and fluency. Authentic materials in terms of language forms, functions, situations, and topics are used. Students are

guided to practice various modes of interaction and build up their own strategies to achieve effective communication.

ENGL375- Advanced Academic Writing

The course develops academic writing at an advanced level and guides students through the whole process of academic writing to enhance their ability to communicate ideas fluently and effectively. It focuses on reading and note taking, genre and discipline- specific writing, paraphrasing and summarizing. Furthermore, students practice interpreting data from sources such as graphs, diagrams, charts and tables. Students go through the process of working with feedback, revising, editing and presenting the written product.

ENGL308- Communicative Grammar

This course is designed to help students to internalize grammar form, meaning and function through integrated approach. It uses communicative methods to promote linguistics skills in students. It also ensures that students are engaged in meaningful communication about real actions and real things in natural contexts.

ENGL404 Syntax

The course is an introduction to syntax (sentence structure) of modern English. It teaches the basic sentence structures, and syntactic categories. The course analyzes phrases and phrases and clauses. We will introduce the notion of constituent movement and we will also discuss the function of words and phrases in the sentence as well as the different verb complementation types.

ENGL 417-Language Development and Acquisition

This course explores how children acquire their native language. It surveys the stages of the first language acquisition; speech production, speech comprehension and the

relationship between language and thought. It also compares children and adults with respect to second language learning. The course defines bilingualism and discusses in detail the varieties of bilingualism and whether bilingualism is beneficial or detrimental to second language learning. The course addresses the three most influential error analysis theories; contrastive analysis, error analysis and interlanguage and evaluates their impact on second language acquisition.

ENGL441–Sociolinguistics

The course introduces students to the sociolinguistic approach to language. It focuses on issues about how language structure and language use are interrelated. It also examines variables responsible for language variation within a speech community. Therefore, topics such as sociolinguistic goals, techniques and levels of analysis, implications of the recognition of language as a social phenomena and its importance in social interaction are discussed. Also, functions of different speech varieties in human communities, namely correctness, register, ethnicity, bilingualism, diglossia are explored in the course.

ENGL 402-Phonetics and Phonology

The course deals with the sounds of English and examines the nature of the rules governing the sound system of English. It introduces the study of physiology of speech production and phonetic transcription through practical exercises. It also helps students to use technical terms in describing speech and talking about phonological literature.

ENGL 204-Advanced Reading

The main aim of the course is to further develop the students' reading speed, critical reading and comprehension proficiency. It focuses on textual analysis of longer written passages, and teaches students to approach the text as critical readers. The course stipulates, on the part of the students, a reasonable

understanding of the basic reading skills introduced in the Intermediate Reading course (0101102) because it builds on these skills.

ENGL301- Introduction to Linguistics

This course introduces the students to language as an important field of study and gives a comprehensive knowledge of how it works. It also provides clear and straightforward descriptions of the different systems of language, namely phonology, morphology, syntax, semantics...etc. Moreover, all language array of technical features are deeply investigated to provide a sound basis for the students to get a full understanding needed for explaining other branches of the field of linguistics including the practical application of linguistics and current theories of the nature of language

ENGL 525ESL- Methods of Teaching ESL

The course overviews theories, methodological approaches and techniques of teaching English as a second or foreign language. It analyses the aspects of classroom practice, including teacher and learner roles .It offers opportunities to students to survey and create ESL/EFL materials and evaluate available texts.

ENGL 0098- Introduction to Essay Writing

The course aims at developing students' writing skill which is still inadequate and they need improvement at paragraph writing level .The course focuses on helping students to show their integrative utilization of their linguistic knowledge as well as their proficiency in the other language skills .It also helps to develop knowledge and skill of certain organizational and mechanical patterns such as capitalization and punctuation.

ENGL302- Introduction to Modern Grammar

This course is designed to help students to internalize grammar form, meaning and function through integrated approach. It uses communicative methods to promote linguistics skills in students. It also ensures that students are engaged in meaningful communication about real actions and real things in natural contexts.

ENGL307- Morphology and lexical Studies

The course introduces major types of morphological phenomena, their analysis, and current theoretical approaches to handling them. It focuses on inflection, and derivation, the mechanisms for English word-formation and their implications for the lexicon. Meaning changes across time and across dialects is also studied.

ENGL495-Seminar in Linguistics

The course helps students explore various topics assigned by the teacher and write summaries and commentaries on scholarly articles related to the assigned topics. Students are required also to write a BA paper and deliver oral presentation on the research topic and findings.

ENGL153-Oral Skills2

The course aims at helping students to become effective listeners, focusing on listening for the main ideas, variations in intonations, pausing and note-taking skills. The course highlights confidence building, gap repair and important speech. The course also enables students to express themselves effectively and communicatively and to understand authentic dialogues and texts produced by native speakers.

BCGE004 – Study Skills

The course helps students to improve their academic skills and practice in using English as a language of instruction. Students can improve their self study habits and practice

effective time management, study and organization skills. The purpose is to help students utilize these skills in order to enhance success in other courses and workplace. Therefore, the course deals with topics such as using an English dictionary, improving reading efficiency, writing skills, writing a research paper ,giving a presentation , using a library, and preparing for examinations.

ENGL 255-Introduction to Literature

This course introduces the students to the concept of literary genre as well as the principal genres of literature in English. The genres that are covered include lyric, drama and fiction. Students are also introduced to other terms and concepts that are basic to the study of literature, such as metaphor, narrative and irony.

ENGL265-Victorian Novel

This course introduces students to the Victorian Novel and its cultural, social, historical and literary context. The course studies Charles Dickens' *Hard Times* as a typical representative of Victorian novel. A thematic analysis of the novel is done during the course; themes, symbols, plot, characters, setting.

ENGL007-English for Business

This is an ESP course designed for students majoring in Business and Management to increase their proficiency in English within the context of business affairs and management. It focuses on reading in the content area, managing technical data and utilizing varied forms of communication for the purpose of transmitting information. It covers the most important areas of management, production, marketing, finance and macro economics.

ENGL408-Semantics and Pragmatics

The course introduces the basic concepts of semantics and pragmatics. It provides students the opportunity to analyze meanings using the semantic knowledge, which is constrained by the linguistic boundaries and using the pragmatic knowledge, which includes the context in the interpretation of meaning. It also examines the linguistic reference and truth conditions of linguistic expressions and signs. It also explores the role of shared inferential strategies, presuppositions, and speech acts in human communication. The students realize how situational contexts determine language use.

ENGL006- Research Methodology

The course introduces the students to the tools and techniques of collecting and interpreting information. Students learn how to narrow down a topic, assemble bibliography and create a working plan for a research paper. They also learn how to organize material, integrate information from primary and secondary sources into a coherent academic paper.

ENGL 438–Critical Approaches to Literature

The course builds on the knowledge given in the course ENGL 255. The course provides students with definitions of the main concepts of literary criticism and the historical development of the critical theory. The course also teaches students to deal with different literary approaches to analyze and evaluate the literary texts.

ENGL 472– Modern Novel

The course builds on the knowledge given in the course ENGL 255. The course provides students with a background and modern novel and a detailed analysis of the main literary elements in Ernest Hemingway's *The Old Man and the Sea*, context, setting, plot, themes, and characters.

ENGL363 -Study of Poetry

This course deals with poems written in English ranging from the Renaissance to the present modern and post-modern era. The course offers the students an opportunity to explore multiple literary devices and to enhance their analytical ability through linking form to content. In addition, the course exposes the students to various literary movements as well as the socio-cultural thread governing each literary era.

ENGL370- Elizabethan Drama

This course introduces students to the main elements of drama and dramatic terminology, a short history of English drama and a critical study of William Shakespeare's *The Merchant of Venice*. The course aims at offering a literary and technical study of the play with focus on its theatrical, cultural and historical context.

ENGL473- Modern Drama

This course introduces students to modern plays written by European and American playwrights in the last and present century. Students identify basic elements which distinguish modern drama from earlier periods. Performance, sociopolitical and aesthetic aspects are considered in the course. Students closely read and analyze plays of playwrights like Henrik Ibsen, Arthur Miller, Edward Albee, Tennessee Williams, and others.

ENGL103-Basic English Grammar

The course focuses on the fundamental rules of English grammar as they relate to sentence structure. It deals with topics such as noun phrase, verb phrase, adjectives, adverbs and prepositions. The course also covers tense and aspect combinations, count / non-count distinction, articles and parallel constructions.

ENGL306-Contrastive Linguistics

This course focuses on theory and practice in the analysis of English and Arabic contrasts, errors made by learners, and implications for foreign language teaching. The course will analyze both English and Arabic at the sound, word, sentence and discourse levels. Of course, it will study the similarities and differences between the two languages. However, this is, in fact, not our aim. The aim is to understand the types of mistakes that Arab learners make and the sources of these mistakes. It will also consider some remedial work.

ENGL001 English for IT

This ESP course enables students to deal with reading material of a scientific nature. It emphasizes the skills of describing processes in the context of Computer Science. The focus is on helping students to read in the content area, manage technical data and utilize varied forms of communication for the purpose of transmitting information and describing computer system.

ENGL154- Advanced Communication Skills

The course builds on the skills and strategies introduced in courses ENGL 152 and ENGL 153. Specifically, the course provides students with realistic opportunities for extended communication and more advanced presentation and public speaking skills in a variety of academic and social contexts.

ENGL 315-Psychological Foundations of Teaching & Learning

This course provides an overview of psychological principles as they relate to human development, learning, motivation, instruction, and assessment. This course provides an overview of psychological principles as they relate to education, learning, behavioral modification, individual differences, mental abilities, special education, motivation, instruction, and assessment. This course includes detailed presentations of educational psychology and its relation and connection with other psychology and educational fields. Also it includes

basics learning theories. And the environment and family and the psychological circumstances affects in the processes of teaching and learning.

ENGL411 Translation of English Arabic texts

This course is designed to equip students with the basic skills of translation from English into Arabic. The students are supposed to use their knowledge of translation strategies they have acquired in the course introduction to translation. The course gives more concentration to Arabic. It covers various registers including legal, scientific, social, financial and others.

ENGL 495- Seminar in Literature

This course addresses research skills and resources in the field of English literature, with reference to specific citation style handbooks. The course helps students explore various topics assigned by the teacher and write summaries and commentaries on scholarly articles related to the assigned topics. Students are required also to write a BA paper and deliver oral presentation on the research topic and findings.

ENGL 475- Survey of American Literature

The course studies the development and the changes that have occurred in American literature from the colonial period to the present. It concentrates on the philosophical, social, and political issues that shaped the styles and ideas of various American writers as Franklin, Poe, Emerson, Dickenson, Twain, O'Neil, Hemingway Faulkner, Ezra Pound ect... It focuses on poetry, drama, essay and the study of American short stories.

ELECTIVE COURSES

ENGL313- Applied Linguistics

The course investigates the relationship between the field of applied linguistics and the language communication process in

and outside the classroom. It views linguistics in terms of real world applications and from the perspective of teaching practitioners in different professional settings. It enhances students' knowledge and awareness of the analysis and explanation of their developmental errors, learning strategies and communication strategies.

ENGL505 : Discourse Analysis

The course looks at the interpretation of meaning beyond the level of the sentence. It examines the roles of notions such as background knowledge, cohesion and coherence to achieve a better understanding of how language works as a communication medium in texts and conversational interaction

ENGL405- Language Change and Differences

A study of how and why language changes, with particular emphasis on the history of English, social and geographical dialects, current English usage and lexicography. A brief review of phonology and grammar is included for those students who need it.

ENGL 360-Readings in Contemporary English Literature

This course deals with literature written in English since 1945 to enable students understand how culture and meaning are produced. The course focuses on twentieth and twenty-first century world literatures in English like Arab Literature in English, Indian literature in English, Latino/a literature in English, Asian American literature, American Jewish literature, feminist studies, experimental poetry, contemporary fiction, science fiction, cultural studies and various ethnic literatures.

ENGL365- Literature in the Media

This course deals with the representation of literature in the Media. It gives students the opportunity to study, analyze and

compare literary works to their various forms of media adaptation such as films, comics, plays or songs. In addition, the course introduces students to media approaches and theories for the purpose of developing their skills to understand the difference between the visual and the written form of literary texts. The course bridges the gap between a traditional approach to literature and a hyper post-modern one.

ENGL385- Comparative Literature

The course explores the literature of two or more different linguistic and cultural groups like Arab, Asian, African, American, British, etc. The course allows students to read and apply literary theory to selections of literary works belonging to a variety of cultural, linguistic and national perspectives and to understand what it means to compare literary texts.

ENGL314- Media Translation

This course helps students to apply the principles of translation learned before to a variety of newspaper, radio, television and public relations texts. The course also highlights the formats of new stories, feature articles, editorials, spoken and written language.

ENGL208- Introduction to Creative Writing

The course is designed to instill the love of writing and the appreciation of reading literary works in students to help them get over the writer's block. It also guides them to write imaginatively and creatively in different literary genres away from the constraints of academic writing format. Hence reading for pleasure and experimenting with and content are two strong elements in the course.

TRANS-309 Stylistics

The course introduces students to stylistics as the linguistic study of literature. The course emphasizes the practical ways and techniques to see how linguistics can contribute to the interpretation and appreciation of literature and can go beyond what traditional literary criticism has been able to achieve.

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Business Administration & Accounting Department



It is my privilege to welcome all of you for the Department of Business Administration and Accounting at Al Buraimi University College. We offer diploma, advance diploma and bachelor degree programs in Business Administration, Accounting, Finance & Banking and Human Resource Development. Our programs are highly competitive and designed in a way that can satisfy all the needs and requirements not only for the Omani market but for the GCC region market collectively as well.

We provide our students an environment where they would be able to develop critical thinking and problem solving skills. Thousands of our graduates are serving in the economy of Sultanate Oman and GCC. I attribute this success to the

winning combination of a dedicated faculty who are imparting quality education through well-planned syllabi and offering a high quality teaching learning.

Our alumni continue to be a fantastic support to the department and we are looking forward to welcome you on campus for your future endeavors.

Mohamed Farghani Ph.D.

Head of Department

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Program Learning Objectives of Accounting Program

1. Acquire skills and competencies in the core functional areas of Accounting.
2. Demonstrate understanding of the fundamental concepts and theory of business practice.
3. Develop student's critical and strategic thinking skills using different learning resources.
4. Analyze financial and non financial information for the purpose of making decisions.
5. Build an effective communication both orally and in writing in professional business situations.
6. Apply the comprehensive knowledge of accounting theory into practice consistent with the IFRS standards.
7. Analyze Legal environment, ethical conflict and social responsibility issues involving different stakeholders.

Accounting Program Structure Credit Hour Structure					
Degree	College Requirement Cr. Hours	Department Requirements Cr. Hours	Program Requirements Cr. Hours	Elective Cr. Hours	Total Cr. Hours
Bachelor	24	30	42	33	129
Advance Diploma	24	30	36	06	99
Diploma	24	30	09	03	66

Semester wise study plan

Year	Course No	Course title	Pre-requisite	Credit hours	Course No	Course title	Pre-requisite	Credit hours
	Semester One (Pre-Major)				Semester Two			
1	BCGE 001	Arabic language		3	BCGE 002	Islamic Culture		3
	ENGL 002	General English		3	ECON 160	Microeconomics Principles		3
	MATH 103	Mathematical methods for Business		3	ENGL 007	English for Business (Elective)	ENGL 002	3
	COMP 100	Computers: Their impact & use		3	ACCT 220	Introduction to Financial Accounting		3
	BCGE 004	Study Skills		3	BUS 105	Business Communication	ENGL 002	3
					IC3	IC3		0
	Total				15	Total		
	Semester Three				Semester Four			

2	SOM 120	Basic Business statistics	MATH 103	3	FIN303	Financial Management	ACCT220	3	
	MGT 100	Introduction to Management		3	MKT304	Introduction to Marketing Management	MKT100	3	
	MKT 100	Principles of Marketing		3	MGT 201	Human Resources Development	MGT100	3	
	ACCT 230	Introduction to Managerial Accounting	ACCT 220	3	BLAW280	Business Law-1		3	
	ECON 161	Macroeconomics Principles	ECON160	3	ACCT 350	Intermediate Financial Accounting 1	ACCT 220	3	
	BCGE009	Entrepreneurship		3	BCGE 003	Oman Society		3	
	Total				18	Total			
Semester Five					Semester Six				
3	SOM 306	Operations Management	SOM 120	3	IS 312	Information System in Business	Comp100	3	
	ACCT 300	Computer Application in Accounting	Comp 100, ACCT 220	3	ACCT380	Cost Measurement & Analysis	ACCT 230 & 351	3	
	ACCT 351	Intermediate Financial Accounting II	ACCT 350	3	ACCT352	Intermediate Financial Accounting III F	ACCT351	3	
	MGT 360	Management & Organizational Behavior	MGT 100	3	MKT445	International Marketing Management	MKT100	3	
	SOM 316	Quantitative Analysis in Business	SOM120	3		Elective		3	
						Elective		3	
	Total				15	Total			
Semester Seven					Semester Eight				
4		Elective		3		Elective		3	
	ACCT 450	Advanced Financial Accounting	ACCT 352	3	MGT402	Graduation Project	BUS 401	3	
		Elective		3		Elective		3	
		Elective		3		Elective		3	
		Elective		3		Elective		3	
	Total				15	Total			
Total Credit Hours: 129									

List of Elective Courses

	Courses Id and Name	Pre -requisite		Courses Id and Name	Pre -requisite
1	ACCT231 – Cost & Management Accounting	ACCT230	9	ECON330- Money & Banking	ECON161
2	ACCT425- Senior Seminar in Accounting Theory	ACCT 352	10	FIN306 - Financial Statement Analysis	FIN303
3	ACCT428 - International Accounting	ACCT 352	11	FIN431-Risk Management	FIN 303, MGT100
4	ACCT440 – Taxation	ACCT 352	12	MGT302 - Supervised Training	–
5	ACCT460 – Auditing Principles	ACCT352	13	PHIL305 - Business Ethics & Public Policy	–
6	ACCT470 – Advanced Management l Accounting	ACCT230	14	PSY352 - Motivation	MGT 100
7	MGT662 -Strategic Planning and Implementation	MGT 100	15	BUS401 -Research Methodology	SOM120
8	ECON309 -Economics For Manager	ECON161	16	ECON312- Banking & Operations Management	ECON330

Program Objectives

Upon completion of this program the graduates would be able to achieve the following objectives:

1. Identify the functions of HRM such as staffing, training and development, performance appraisal, staff counseling, motivation.
2. Interpret the legislative concepts of employment law and industrial relationship.
3. Show good command of language in general and specific context relating to the discipline.
4. Demonstrate strong analytical and problem solving skills.
5. Demonstrate awareness of cultural diversity at workplace.
6. Examine organizational behavior and leadership styles relating HRM functions.
7. Evaluate the theories, strategies and process of Human Resource Management.
8. Create policies for recruitment, training and performance appraisal of employees.

Human Resource Development Program Credit Hours Structure					
Degree	College Requirement	Department Requirements	Program Requirements	Elective	Total
Bachelor	21	33	42	27	123
Advance Diploma	21	33	33	06	93
Diploma	21	30	9	03	63

Semester wise study plan

Year	Course Number	Course Title	Pre-requisite	Cr Hr	Course Number	Course Title	Pre-requisite	Cr Hr
	Semester One (Pre-Major)				Semester Two			
1	BCGE 001	Arabic Language		3	MKT 100	Principles of Marketing		3
	ENGL 002	General English		3	ECON 161	Macroeconomics Principles	ECON 160	3
	MATH 103	Mathematical Methods for Business		3	MGT 100	Introduction to Management		3
	ECON 160	Microeconomics Principles		3	ENGL 007	English for Business	ENGL 002	3
	COMP 100	Computers: Their Impacts & Use		3	BUS 105	Business Communication	ENGL 002	3
					IC3	Ic3		0
Total				15	Total			15
	Semester Three				Semester Four			
2	MGT 201	Human Resource Development	MGT 100	3	MGT 202	Training & Development	MGT 201	3
	BCGE 002	Islamic Culture		3	MGT 203	Recruitment & Selection	MGT 201	3
	SOM 120	Basic Business Statistics	MATH 103	3	BCGE 003	Oman Society		3
	ACCT 220	Introduction to Financial Accounting		3	ACCT 230	Introduction to Managerial Accounting	ACCT 220	3
	BCGE 004	Study Skills		3	BLAW 280	Business Law 1		3
	BCGE 009	Entrepreneurship*		3				
Total				18	Total			15
	Semester Five				Semester Six			

3	FIN 303	Financial Management	ACCT 220	3	PHIL 305	Business Ethics & Public Policy		3
	MGT 301	Advance Human Recourse Development	MGT 201	3	IS 312	Information System for Business	COMP 100	3
	ECON 309	Economics for managers	ECON 160	3	MGT 370	Management Skills	MGT 100	3
	MGT 360	Management and Organizational Behavior	MGT 100	3	MGT 380	Employment Practices	MGT 100	3
	MKT 304	Introduction to Marketing Management	MKT 100	3	PSY 352	Motivation	MGT100	3
	Total				15	Total		
Semester Seven					Semester Eight			
4	SOM306	Operation Management	SOM 120	3	MGT 460	Strategic HRD	MGT360	3
	MGT 401	Performance Management	MGT 201	3	MGT 454	Leadership Power & Politics	MGT 360	3
	BUS401	Research Methodology	SOM120	3		(Elective)		3
	MGT 662	Strategic Planning & Implementation	MGT 100	3		(Elective)		3
		Elective		3	MGT 402	Graduation project	BUS401	3
	Total				15	Total		
Total Credit Hours: 123								

Elective Courses

1.	ECON320	Labor economics	Prerequisite: ECON 161
2.	MGT464	International Business Management	Prerequisite: MGT 100
3.	BUS497	Capstone	Prerequisite: MGT 100, MKT 100
4.	MGT458	Decision Making & Creativity	Prerequisite: MGT 100
5.	MGT204	Attitude & persuasion	Prerequisite: MGT201
6.	MGT302	Supervised Training	Prerequisite:

About Business Administration Program

This program gives students opportunity to build and further develop their understanding. knowledge, appreciation of both individual and organizational behavior. Business Administration Program prepares students to cope efficiently with global challenges facing modern business firms. Student graduates leave the college as creative and open-minded professionals with proper training and skills in leadership, strategic management. and decision-making. Our graduates are good communicators and active participants in the development of local communities. Local and global job market opportunities are open for our graduates.

Program Objectives

On successful completion of Business Administration Program students should be able to:

1. Define the underlying concepts, theory and tools in the field of management and business administration.
2. Develop collaborative leadership skills, team work and conflict management skills to enhance managerial capabilities.
3. Legal environment, ethical conflicts and social responsibility issues involving different stakeholders.
4. Use appropriate quantitative and qualitative techniques in making decisions and solving business problems.
5. Show good command of language in general and specific context relating to the discipline.
6. Demonstrate awareness of cultural diversity at workplace.
7. Formulate business plans and strategies to achieve competitive advantage.

Business Administration Program Credit Hour Structure					
Degree	College Requirement	Department Requirements	Program Requirements	Elective	Total
Bachelor	21	33	51	18	123
Adv. Diploma	21	33	39	0	93
Diploma	21	21	21	0	63

Semester-wise Study Plan for Business Administration

Year	Course Number	Course Title	Pre-requisite	Cr Hr	Course Number	Course Title	Pre-requisite	Cr Hr
	First Semester				Second Semester			

1	BCGE 001	Arabic Language		3	ECON 160	Microeconomics Principles		3	
	ENGL 002	General English		3	MKT 100	Principles of Marketing		3	
	BCGE 004	Study Skills		3	BLAW 280	Business Law – 1		3	
	MGT 100	Introduction to Management		3	SOM 120	Basic Business Statistics	MATH 103	3	
	MATH 103	Mathematical Methods for Business		3	BUS 105	Business Communications	ENGL 002	3	
					IC3	IC3		0	
Total				15	Total				15
Third Semester					Fourth Semester				
2	BCGE 002	Islamic Culture		3	FIN 303	Financial Management	ACCT 220	3	
	ECON 161	Macroeconomics Principles	ECON 160	3	MKT 304	Introduction to Marketing Management	MKT 100	3	
	ACCT 220	Introduction to Financial Accounting		3	ACCT 230	Introduction to Managerial Accounting	ACCT 220	3	
	BCGE 003	Oman Society		3	MGT 360	Management and Organizational Behavior	MGT 100	3	
	COMP 100	Computer:: Impacts and Uses		3	MGT 370	Management Skills	MGT 100	3	
					BCGE 009	Entrepreneurship*		3	
Total				15	Total				18
Fifth Semester					Sixth Semester				
3	MKT 348	Consumer Behavior	MKT 304	3	ECON 309	Economics for Managers	ECON160	3	
	SOM 306	Operations Management	SOM120	3	ECON 330	Money and Banking	ECON 161	3	
	PHIL 305	Business Ethics and Public Policy		3	MKT 346	Marketing Research	MKT 304	3	
	ACCT 350	Intermediate Financial Accounting 1	ACCT 220	3	MGT 450	Organization Change and Development	MGT 360	3	
	MGT 380	Employment Practices	MGT 360		FIN 431	Risk Management	FIN 303		
	Total				15	Total			
Seventh Semester					Eighth Semester				

4		Elective		3		Elective		3
		Elective		3		Elective		3
		Elective		3	MGT 402	Graduation Project		3
		Elective		3	ACCT 289	Strategic Cost & Profit Mgt.	ACCT 230	3
	MGT 460	Strategic Human Resource Development	MGT 360	3	ECON320	Labor Economics	ECON161	3
		Total			15		Total	
Total Credit Hours								123

List of Electives

Course Code	Course Title	Pre-requisite	Course Code	Course Title	Pre-requisite
SOM 316	Quantitative Analysis in Business	SOM 120	ENGL 007	English for Business	ENGL 002
MKT 445	International Marketing Management	MKT 304	MGT 458	Decision Making & Creativity	MGT 100
FIN 442	Theory and Practice of Financial Planning	FIN 303	MGT 201	Human Resource Development	MGT 100
MGT 662	Strategic Planning & Implementation	MGT 100	MGT 464	International Business Management	MGT 100
BLAW 308	Business Law II	BLAW 280	BUS 401	Research Methodology	SOM 120

Rev. 30/05/2016

Program Learning Goals of Finance and Banking Program:

1. Implement the basic business skills, critical thinking, analytical and problem solving skills through real world applications, considering the characteristics of both national and international economy and Finance and Banking system to construct a successful career and further the economic and financial well being of the country and the region.
2. Our graduates show awareness of social and work ethics.
3. Identify the challenges and opportunities in the area of international finance and banking.
4. Our graduates show good command of language in general and specific contexts relating to the discipline.
5. Design strategic plans for future career advancement.
6. Integrate information technology skills and use effectively spreadsheets and web based information technology in the applications of finance and banking fields.

Finance and Banking Program Credit Hours Structure					
Degree	College Requirement Cr. Hours	Department Requirements Cr. Hours	Program Requirements Cr. Hours	Elective Cr. Hours	Total Cr. Hours
Bachelor	21	33	54	15	123
Advance Diploma	21	30	42	–	93
Diploma	21	24	18	–	63

Semester wise Study Plan

Year	Course Number	Course Title	Pre-requisite	Cr Hr	Course Number	Course Title	Pre-requisite	Cr Hr
	First Semester				Second Semester			
1	BCGE 001	Arabic Language		3	ACCT 220	Introduction to Financial Accounting		3
	ENGL 002	General English		3	ECON 160	Microeconomics Principles		3
	BCGE 004	Study Skills		3	BLAW 280	Business Law – 1		3
	COMP 100	Computer: Impacts and Use		3	SOM 120	Basic Business Statistics	MATH 103	3
	MATH 103	Mathematical Methods for Business		3	BUS 105	Business Communications	ENGL002	3
					IC3	Ic3		0
	Total			15		Total		15
	Third Semester				Fourth Semester			
2	BCGE 002	Islamic Culture		3	BCGE 003	Oman Society		3
	MGT 100	Introduction to Management		3	BCGE 009	Entrepreneurship		3
					ECON 330	Money and Banking	ECON 161	3
	MKT 100	Principles of Marketing		3	ECON 331	Banking Management	ECON 330	3
	FIN 303	Financial Management	ACCT 220	3	ACCT 230	Introduction to Managerial Accounting	ACCT 220	3
	ECON 161	Macroeconomics Principles	ECON 160	3	FIN 304	Intermediate Financial Management	FIN 303	3
	Total			15		Total		18
	Fifth Semester				Sixth Semester			

3	FIN 307	Financial Markets	FIN 303		PHIL 305	Business Ethics and Public Policy		3	
	FIN 305	Corporate Finance	FIN 304	3	FIN 438	Management of Financial Institutions	FIN 303	3	
	FIN 306	Financial Statement Analysis	FIN 303	3	FIN442	Theory and Practice of Financial Planning	FIN 304	3	
	ECON309	Economics For Managers	ECON 161	3	FIN 300	Computer Application in Finance	COMP 100	3	
	MGT360	Management Organizational Behavior	MGT 100	3	SOM 306	Operational Management	SOM 120	3	
		Total			15		Total		15
Seventh Semester					Eighth Semester				
4	FIN 431	Risk Management	FIN 303	3	FIN 336	Principles of Insurance	FIN 303	3	
	BUS 401	Research Methodology	SOM 120	3	MGT402	Graduation Project	BUS401	3	
		Elective		3		Elective		3	
	MKT 304	Introduction to Marketing Management	MKT 100	3		Elective		3	
	ECON 310	Price Theory and Applications	ECON 160		BLAW 308	Business Law II	BLAW 280	3	
		Total			15		Total		15
Total Credit Hours:123									

Electives courses (3 courses only)

No	Course Code	Course Name	Pre-requisite	Cr
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1.	ACC231	Cost & Management Accounting	ACC230	3
2.	ECON332	Banking System in Oman	ECON330	3
3.	ECON312	Banking & Operations Management	ECON 330	3
4.	ECON313	Commercial Banking	ECON330	3
5.	ECON370	Economic Development in Gulf States	ECON160+ECON161	3
6.	FIN 308	Public Finance	FIN305	3
7.	FIN337	Islamic Financial Institutions	FIN303	3
8.	FIN338	Real Estate Finance Principles	FIN303	3
9.	FIN430	International Financial Management	FIN305	3
10.	FIN432	Investment analysis and Management	FIN303	3
11.	FIN433	Real Estate Finance	FIN338	3
12.	FIN437	Advance Topics in Finance	FIN432	3
13.	FIN635	Seminar in Financial Management	FIN303	3
14.	SOM316	Quantitative analysis in Business	SOM120	3

Information Technology Department



The Department of Information Technology was founded in 2003 with the inception of Al-Buraimi University College. It offers diploma, advanced diploma and bachelor degrees in Computer Science and Information Systems majors. The bachelor degree in Software Engineering has been approved in 2013. These majors are offered in academic affiliation with California State University, Northridge, USA and under the supervision of Ministry of Higher Education, Oman. All the academic programs are periodically reviewed and updated to incorporate the latest trends in information technology driven society.

The Department of Information Technology is one of the well-known and distinguished academic departments in the region. We are proud of our strong academic programs, which are based on theoretical and practical knowledge and match well with the requirements and demands of labor market. We are committed to students by offering academic programs that foster critical and analytical thinking and build the necessary skills to succeed in the labor market. We are supporting our graduates to excel in their chosen profession.

I invite you to explore our website and get more information about our distinguished academic programs, state of the art facilities, and dedicated faculty members. It will give you our clear intention and commitment towards excellence and quality.

Mr. Sohail Iqbal

Head of IT Department

Vision

The Program provides students with a technological and business knowledge to develop and integrate effective IS solutions that support management decision making and organizational strategies. The Program prepares graduates for a variety of IS careers in business, government, and non-profit organizations.

Mission

IS program provides and equips students with all the knowledge and skills in information technology applications, computer technology applications, media network, corporation strategy, corporation executive support. The program prepares graduates with all that is required for successful careers such as program system analysts, program applications developers, networks specialists, data base executives, information centre consultants, data analysts. Our graduates will find job opportunities in both government and private sector firms.

Program Objectives

1. Our graduates demonstrate knowledge of underlying infrastructure of information systems.
2. Our graduates apply networking concepts to solve organizational problems.
3. Our graduates analyze business problems using foundational knowledge from the fields of economics, accounting, business law, and statistics.
4. Our graduates acquire knowledge of operational management to support organizations.
5. Our graduates develop software's by using different principles and practices of software design and development.
6. Our graduates show awareness of social and work ethics.

7. Our graduates show good command of language in general and specific contexts relating to the discipline.

Structure of the Information System Study Plan

Diploma in Information Systems (2 years)

Number of credit hours required for obtaining a Diploma in Computer Science is 60 hours on intense study. A Postsecondary School Diploma is designed to give students practical “hands-on” experience as well as theoretical knowledge in their chosen field. A diploma will take at least four semesters (two years) to complete and will usually include a work placement.

Advanced Diploma in Information Systems (3 years)

Number of credit hours required for obtaining a Diploma in Computer Science is 90 hours on intense study. As juniors, students take courses in combinatorial algorithms; systems analysis and design, introduction to software engineering, database management systems and program design techniques, along with a course in business data communication and networking.

Bachelor Degree in Information Systems (4 years)

Number of credit hours required for obtaining a Diploma in Computer Science is 120 hours on intense study. This IS program is typical four year program for Bachelor of Science degree in information systems at Buraimi College. The program is designed to prepare students to assume positions in the government and private sectors, computer industry or education. It also offers them opportunities for further higher degree studies.

Job Opportunities

Information Systems career opportunities are available in a

variety of industries, such as: Consulting, Banking, Entertainment, Health Media, Education, Software Publishing, etc. The I.S academic program helps to prepare graduates to assume such positions as:

1. Systems analyst
2. Application program developer
3. Database Administrator
4. Network specialist
5. Information centre consultant
6. Data Analyst

Bachelor Degree (123 Credits)

College General Requirements (Compulsory) 18 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	BCGE 001	Arabic Language	3	
2	BCGE 002	Islamic Culture	3	
3	BCGE 003	Omani Society	3	
4	COMP 100	Computers: Their Impact and use	3	—
5	ENGL 002	General English	3	—
6	BCGE 004	Study Skills	3	—
7	BCGE009	Entrepreneurship	3	—
8	IC3	IC3	0	
Total			21	

Department Requirements (Compulsory) 24 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	COMP 112	Algorithms and Programming(1)	3	—
2	COMP 113	Algorithms and Programming(2)	3	Comp112
3	MATH 152	Mathematical Analysis(1)	3	—
4	ENGL 001	English for Information Technology	3	ENGL002
5	COMP 182	Data Structure and Program Design	3	COMP 113
6	COMP 123	Computer Architecture & Assembly Language	3	COMP 112
7	BCCS 490	Senior Project	3	Department Approval
8	COMP 241	Introduction to Database	3	IS 431
Total			24	

Major Requirements (Compulsory) 69 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	ACC 220	Introduction to Financial Accounting	3	MATH152
2	BCIS 350	E-Commerce	3	COMP270
3	BLAW 280	Business law – 1	3	
4	COMP 424	Computer System Security	3	IS435
5	PHIL 230	Symbolic Logic	3	MATH152

6	SOM 120	Basic Business Statistics	3	MATH152
7	SOM 306	Operations Management	3	SOM120
8	SOM 485	Decision Support System	3	SOM120
9	IS 497	Selected Topics In Information	3	IS431
10	ACC 300	Computer Application in Accounting	3	ACC220
11	IS 211	Introduction to Information System	3	COMP 112
12	COMP 270	Business Programming	3	COMP 241
13	IS 311	Information Technology in Business	3	IS211
14	COMP 380	Introduction to Software Engineering	3	COMP270
15	IS 431	System Analysis and Design	3	COMP113
16	IS 435	Communication And Networking	3	COMP123
17	IS 441	Database Management System	3	COMP270
18	IS 450	Business Expert System	3	IS431
19	SOM 466	Project Management	3	SOM 306
20	BCGE 006	Research Methodology	3	BCGE004
21	COMP 106	Visual Basic	3	COMP112
22	ECON 160	Microeconomics Principles	3	
23	COMP 242	Introduction to Web Development	3	COMP113
Total				69

Major Requirements (Elective) Select 9 Cr (Information System)

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	IS 457	Advanced Telecommunication and Network	3	IS435
2	COMP 467	Multimedia System Design	3	COMP242
3	COMP 485	Human Computer Interaction	3	COMP380
4	COMP 413	Object-Oriented Software Development	3	IS 441 or COMP380
5	COMP 431	Computer Modeling and Simulation	3	IS 431 or COMP182
6	BCIS 340	Programming with Java	3	COMP 182
7	COMP 310	Automata, Languages and Computation	3	PHIL 230
8	BCCS 479	Neural networks	3	IS441
9	COMP 480	Software system development – Project	3	COMP 380
10	BCIS411	Knowledge Management	3	IS211 or IS311
11	BCSE324	XML Programming	3	COMP 242
12	COMP450	Computer Ethics	3	COMP 380
13	COMP469	Introduction to Artificial Intelligence	3	COMP 380
14	IS206	Advanced Visual Programming	3	COMP106
15	BCSE224	Web Page Design	3	COMP242
			45	

Advanced Diploma Degree (96 Credits)

College General Requirements (Compulsory) 18 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	BCGE 001	Arabic Language	3	
2	BCGE 002	Islamic culture	3	
3	COMP 100	Computers: Their Impact and use	3	—
4	ENGL 002	General English	3	—
5	BCGE 004	Study Skills	3	—
6	BCGE009	Entrepreneurship	3	—
7	IC3	IC3	0	
Total				18

Department Requirements (Compulsory) 21 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	COMP 112	Algorithms and Programming(1)	3	—
2	COMP 113	Algorithms and Programming (2)	3	Comp112
3	MATH 152	Mathematical Analysis (1)	3	—
4	ENGL 001	English for Information Technology	3	ENGL002
5	COMP 182	Data Structure And Program Design	3	COMP 113
6	COMP 123	Computer Architecture & Assembly Language	3	COMP 112
7	COMP 241	Introduction to Database	3	IS 431

Total	21
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Major Requirements (Compulsory) 48 Cr

SN	Course Number	1. Course Title	Credit Hours	Prerequisite
1	ACC 220	Introduction to Financial Accounting	3	MATH152
2	COMP 270	Business Programming	3	COMP 241
3	PHIL 230	Symbolic Logic	3	MATH152
4	SOM 120	Basic Business Statistics	3	MATH152
5	COMP 380	Introduction to Software Engineering	3	COMP 270
6	IS 211	Introduction to Information System	3	COMP 112
7	ACC300	Computer Application In Accounting	3	ACC220
8	IS 311	Information Technology in Business	3	IS211
9	COMP 380	Introduction to Software Engineering	3	COMP270
10	IS 431	System Analysis and Design	3	COMP113
11	IS 435	Communication And Network	3	COMP123
12	IS 441	Database Management System	3	COMP270
13	BCGE 006	Research Methodology	3	BCGE004
14	COMP106	Visual Basic	3	COMP112
15	ECON 160	Microeconomics Principles	3	

16	COMP 242	Introduction to Web Development	3	COMP113
Total			48	

Major Requirements (Elective) Select 6 Cr (Computer Science)

SN	Course Number	Course Title	Credit Hours	Prerequisites
1	COMP224	Web Development and User Interface Design	3	COMP 242
2	COMP 535	Parallel and Distributed Computing	3	IS435S
3	COMP479	Neural Networks	3	COMP113
4	COMP 413	Object-Oriented Software Development	3	COMP182
5	COMP 485	Human-Computer Interaction	3	IS431
6	COMP 420	Advanced Operating System Concepts	3	COMP322
7	COMP 430	Language design and Compiler	3	COMP113
8	COMP 480	Software System Development Project	3	IS431
9	COMP 431	Computer Modeling and Simulation	3	COMP182
10	COMP 340	Programming with Java	3	COMP182
11	IS 457	Advanced Telecommunication & networking	3	IS 435
12	COMP 411	Knowledge Management	3	IS431

13	COMP 324	XML Programming	3	COMP242
14	COMP206	Advanced Visual Programming	3	COMP106

Elective requirements (select 3 Credit Hours):

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	BCSE 340	Programming With Java	3	COMP 182
2	IS 457	Advanced Telecommunication and Networking	3	IS435
3	COMP 467	Multimedia System Design	3	COMP380
4	COMP 485	Human Computer Interaction	3	COMP282
5	COMP 413	Object-Oriented Software Development	3	IS 441 or COMP 380
6	COMP 310	Automata, Language and Computation	3	PHIL 230
7	COMP 431	Computer Modeling and Simulation	3	IS 431 or COMP 182
8	BCIS 411	Knowledge Management	3	IS211 or IS311
9	BCSE324	XML Programming	3	COMP 242
10	COMP450	Computer Ethics	3	COMP 270
11	COMP469	Introduction to Artificial Intelligence	3	PHIL 230
12	BCCS479	Neural Network	3	IS441
13	BCSE224	Web Page Design	3	COMP 242
14	COMP 480	Software System Development – Project	3	COMP380
15	COMP485	Human-Computer Interaction	3	COMP282
Total				45

Diploma Degree (66 Credits)

College General Requirements (Compulsory) 12 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	BCGE 001	Arabic Language	3	
2	BCGE 002	Islamic culture	3	
3	COMP 100	Computers: Their Impact and use	3	—
4	ENGL 002	General English	3	—
5	BCGE009	Entrepreneurship	3	—
6	IC3	IC3	0	
Total			15	

Department Requirements (Compulsory) 21 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	COMP 112	Algorithms and Programming(1)	3	—
2	COMP 113	Algorithms and Programming(2)	3	Comp112
3	MATH 152	Mathematical Analysis(1)	3	—
4	ENGL 001	English for Information Technology	3	ENGL002
5	COMP 182	Data Structure And Program Design	3	COMP 113
6	COMP 123	Computer Architecture & Assembly Language	3	COMP 112
7	COMP 241	Introduction To Database	3	IS 431
Total			21	

Major Requirements (Compulsory) 27 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	BCSE006	Research Methodology	3	BCGE004
2	PHIL 230	Symbolic Logic	3	MATH152
3	IS 431	System Analysis and Design	3	COMP123
4	IS 211	Introduction to Information System	3	COMP 112
5	IS 311	Information Technology in Business	3	IS211
6	COMP106	Visual Basic	3	COMP112
7	ECON 160	Microeconomics Principles	3	
8	IS 435	Communication & Networking	3	COMP 123
9	COMP 242	Introduction to Web Development	3	COMP 113
Total				27

Computer Sciences

Vision

The Computer Science program prepares graduates who are globally recognized as innovative and well-prepared computing professionals.

Mission

Computer science program provides and equips students with all the knowledge and skills in program system design,

maintenance, development, and the latest technologies in computer science. This program prepares graduates with all that is required for successful careers such as program engineers, system analysts, graphic specialists, network specialists. Our graduates will find job opportunities in both government and private sector firms.

Program Objectives

- 1. Our graduates acquire knowledge of computer science principles, computer hardware and mathematics appropriate to the discipline.*
- 2. Our graduates demonstrate knowledge of computing practices in industry and emerging technologies.*
- 3. Our graduates apply networking concepts to solve organizational problems.*
- 4. Our graduates analyze problems and determine the computing requirements appropriate to meet desired needs.*
- 5. Our graduates develop software's by using different principles and practices of software design and development.*
- 6. Our graduates show awareness of social and work ethics.*
- 7. Our graduates show good command of language in general and specific contexts relating to the discipline.*

Structure of the Computer Science Study Plan

Diploma in Computer Science (2 years)

Number of credit hours required for obtaining a Diploma in Computer Science is 66 hours on intense study. The freshman year program includes courses in mathematical analysis, algorithms and programming, computer architecture and assembly language, symbolic logic, and data structures and program design. Sophomores take courses in linear algebra, computer

organization, programming language concepts, files and data bases, and fundamental mathematical concepts.

Advanced Diploma in Computer Science (3 years)

Number of credit hours required for obtaining a Diploma in Computer Science is 96 hours on intense study. As juniors, students take courses in combinatorial algorithms; automata, languages, and computation; operating systems and system architecture; and program design techniques, along with a course in either probability or statistics.

Bachelor Degree in Computer Science (4 years)

Number of credit hours required for obtaining a Diploma in Computer Science is 126 hours on intense study. The undergraduate program, leading to a B.S. in computer science, provides a broad knowledge of computing. It consists of core courses in programming languages, computer system organization and operating systems, data structures, computation theory, computer logic, and societal implications in computing.

Job Opportunities

Graduates of the IT department, CS program are expected to have the following jobs after graduation:

1. Network Engineer
2. Systems Engineer
3. Software Engineer
4. Systems Analyst
5. Systems Designer
6. Computer Programmer
7. Technical support Engineer

Bachelor Degree (126 Credits)

College General Requirements (Compulsory) 18 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	BCGE 001	Arabic Language	3	
2	BCGE 002	Islamic Culture	3	
3	BCGE 003	Omani Society	3	
4	COMP 100	Computers: Their Impact and use	3	—
5	ENGL 002	General English	3	—
6	BCGE 004	Study Skills	3	—
7	BCGE009	Entrepreneurship	3	—
8	IC3	IC3	0	
Total				21

Department Requirements (Compulsory) 24 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	COMP 112	Algorithms and Programming(1)	3	—
2	COMP 113	Algorithms and Programming(2)	3	Comp112
3	MATH 152	Mathematical Analysis(1)	3	—
4	ENGL 001	English for Information Technology	3	ENGL002
5	COMP 182	Data Structure and Program Design	3	COMP 113

6	COMP 123	Computer Architecture & Assembly Language	3	COMP 112
7	BCCS 490	Senior Project	3	Department Approval
8	COMP 241	Introduction to Database	3	IS 431
Total			24	

Major Requirements (Compulsory) 69 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	SOM 120	Basic Business Statistics	3	MATH152
2	COMP 165	Computer Graphics	3	COMP112
3	IS 431	System Analysis and Design	3	COMP113
4	MATH 153	Mathematical Analysis(2)	3	MATH152
5	PHIL 230	Symbolic Logic	3	MATH152
6	COMP 232	Concepts of Programming Languages	3	COMP 113
7	COMP 282	Advanced Data Structures	3	COMP182
8	COMP 270	Business Programming	3	COMP 241
9	MATH 326	Discrete Mathematics	3	MATH153
10	COMP 310	Automata , Languages and Computation	3	COMP182
11	COMP 322	Introduction to Operating Systems and Systems Architecture	3	COMP123

12	COMP380	Intro. to Software Engineering	3	COMP270
13	IS 441	Database Management Systems	3	COMP270
14	BCGE006	Research Methodology	3	
15	COMP 469	Intro. Artificial Intelligence	3	IS431
16	COMP 450	Computer Ethics	3	COMP270
17	IS 435	Communication and Networking	3	COMP123
18	COMP350	E-Commerce	3	COMP242
19	SOM 485	Decision Support System	3	COMP270
20	COMP242	Introduction to Web Development	3	COMP113
21	COMP 106	Visual Programming	3	COMP112
22	COMP467	Multimedia System Design	3	COMP242
23	COMP424	Computer System Security	3	IS435
Total			69	

Major Requirements (Elective) Select 12 Cr (Computer Science)

SN	Course Number	Course Title	Credit Hours	Prerequisites
1	COMP224	Web Development and User Interface Design	3	COMP 242
2	COMP 535	Parallel and Distributed Computing	3	IS435S
3	COMP479	Neural Networks	3	COMP113
4	COMP 413	Object-Oriented Software Development	3	COMP182

5	COMP 485	Human-Computer Interaction	3	IS431
6	COMP 420	Advanced Operating System Concepts	3	COMP322
7	COMP 430	Language design and Compiler	3	COMP113
8	COMP 480	Software System Development Project	3	IS431
9	COMP 431	Computer Modeling and Simulation	3	COMP182
10	COMP 340	Programming with Java	3	COMP182
11	IS 457	Advanced Telecommunication & networking	3	IS 435
12	COMP 411	Knowledge Management	3	IS431
13	COMP 324	XML Programming	3	COMP242
14	COMP206	Advanced Visual Programming	3	COMP106

Advanced Diploma Degree (96 Credits)

College General Requirements (Compulsory) 18 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	BCGE 001	Arabic Language	3	
2	BCGE 002	Islamic culture	3	
3	COMP 100	Computers: Their Impact and use	3	—

4	ENGL 002	General English	3	—
5	BCGE 004	Study Skills	3	—
6	BCGE009	Entrepreneurship	3	—
7	IC3	IC3	0	
Total			18	

Department Requirements (Compulsory) 21 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	COMP 112	Algorithms and Programming(1)	3	—
2	COMP 113	Algorithms and Programming (2)	3	Comp112
3	MATH 152	Mathematical Analysis (1)	3	—
4	ENGL 001	English for Information Technology	3	ENGL002
5	COMP 182	Data Structure And Program Design	3	COMP 113
6	COMP 123	Computer Architecture & Assembly Language	3	COMP 112
7	COMP 241	Introduction to Database	3	IS 431
Total			21	

Major Requirements (Compulsory) 51 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	SOM 120	Basic Business Statistics	3	MATH152

2	COMP 165	Computer Graphics	3	COMP112
3	IS 431	Systems Analysis and Design	3	COMP113
4	MATH 153	Mathematical Analysis(2)	3	MATH152
5	PHIL 230	Symbolic Logic	3	MATH152
6	COMP 232	Concepts of Programming Languages	3	COMP 113
7	COMP 282	Advanced Data Structures	3	COMP182
8	COMP 270	Business Programming	3	COMP 241
9	MATH 326	Discrete Mathematics	3	MATH153
10	COMP 310	Automata , Languages and Computation	3	PHIL230
11	COMP 322	Introduction to Operating Sys& Sys Architecture	3	COMP123
12	COMP380	Intro. to Software Engineering	3	COMP270
13	IS 441	Database Management System	3	COMP241
14	BCGE006	Research Methodology	3	BCGE004
15	IS 435	Communication and Networking	3	COMP123
16	COMP242	Introduction to Web Development	3	COMP113
17	COMP 106	Visual Basic	3	COMP112
Total			51	

Major Requirements (Elective) Select 6 Cr (Computer Science)

SN	Course Number	Course Title	Credit Hours	Prerequisites
1	COMP224	Web Development and User Interface Design	3	COMP 242
2	COMP 535	Parallel and Distributed Computing	3	IS435S
3	COMP479	Neural Networks	3	COMP113
4	COMP 413	Object-Oriented Software Development	3	COMP182
5	COMP 485	Human-Computer Interaction	3	IS431
6	COMP 420	Advanced Operating System Concepts	3	COMP322
7	COMP 430	Language design and Compiler	3	COMP113
8	COMP 480	Software System Development Project	3	IS431
9	COMP 431	Computer Modeling and Simulation	3	COMP182
10	COMP 340	Programming with Java	3	COMP182
11	IS 457	Advanced Telecommunication & networking	3	IS 435
12	COMP 411	Knowledge Management	3	IS431
13	COMP 324	XML Programming	3	COMP242
14	COMP206	Advanced Visual Programming	3	COMP106

Diploma Degree (66 Credits)

College General Requirements (Compulsory) 12 Cr

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	BCGE 001	Arabic Language	3	
2	BCGE 002	Islamic culture	3	
3	COMP 100	Computers: Their Impact and use	3	—
4	ENGL 002	General English	3	—
5	BCGE009	Entrepreneurship	3	—
6	IC3	IC3	0	
Total			15	

Software Engineering Program

Vision

The Software Engineering Program aspires to be one of the distinctive in the sultanate of Oman. Its graduates will be highly sought by both industry and public sectors. This aims to prepare students for careers in software engineering, comprising construction and maintenance of packaged and customized software, software integration, and software project management.

Mission

Software Engineering is about the careful engineering of large and complex software systems to meet diverse and often critical needs. This Program addresses both analytical and

practical skills required by the students to develop robust and efficient computer-based Software Systems for manufacturing, industrial, medical, government and business applications. Students will have individual and hands on experience with timely, cost-effective and state of art processes and tools.

Program Objectives

- 1. Our graduates demonstrate knowledge of engineering management practices and administrative functions.*
- 2. Our graduates apply software engineering theory, principles, tools and processes, for the development and maintenance of complex, scalable software systems.*
- 3. Our graduates analyze and specify software requirements through a productive working relationship with project stakeholders.*
- 4. Our graduates design a system, component or process to meet desired needs incorporating the principles of professional ethics.*
- 5. Our graduates apply techniques, skills and modern engineering tools necessary for using software engineering standard practices.*
- 6. Our graduates show awareness of social and work ethics.*
- 7. Our graduates show good command of language in general and specific contexts relating to the discipline.*

Structure of the Software Engineering Study Plan

Bachelor Degree in Computer Science (4 years)

Number of credit hours required for obtaining a Bachelor degree in Software Engineering is 123 hours on intense study. The undergraduate program, leading to a B.S. in computer science, provides a broad knowledge of computing. It consists

of core courses in programming languages, computer system organization and operating systems, data structures, computation theory, computer logic, and societal implications in computing.

Job Opportunities

The Software Engineering Program will provide the Program graduates with a vast number of job opportunities as a:

1. Computer software applications engineer
2. Computer software system engineer
3. Software solution developer
4. Software project manager
5. Software designer
6. Software analyst
7. Computer support specialist

Bachelor Degree (123Credits)

College Requirements (21 Credit Hours) Compulsory

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	BCGE 001	Arabic Language	3	
2	BCGE 002	Islamic culture	3	
3	BCGE 003	Omani Society	3	
4	COMP 100	Computers : Impact and use	3	—
5	ENGL 002	General English	3	—
6	BCGE 004	Study Skills	3	—
7	BCGE009	Entrepreneurship	3	—
Total			21	

Department Requirements (24 Credit Hours) Compulsory

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	COMP 112	Algorithm and Programming (1)	3	—
2	COMP 113	Algorithm and Programming (2)	3	Comp112
3	MATH152	Mathematics Analysis (1)	3	—
4	ENGL001	English for Information Technology	3	ENGL002
5	COMP 182	Data Structures And Program Design	3	COMP 113
6	COMP 123	Computer Architecture and Assembly Language	3	COMP 112
7	BCIS 490	Senior Project	3	Department Approval
8	COMP 241	Introduction to Database	3	IS 431
Total				24

Major Requirements (66 Credit Hours)

SN	Course Number	Course Title	Credit Hours	Prerequisite
1	COMP114	Software Engineering Fundamentals	3	Comp112
2	COMP282	Software Requirements Analysis and Specification	3	COMP114
3	COMP413	Object-Oriented Software Development	3	Comp182
4	COMP286	Software Engineering Management	3	comp283
5	COMP389	Software Engineering Metrics	3	comp283
6	comp384	Software Architecture and Design	3	comp286
7	comp387	Software Verification and Validation	3	comp389
8	SOM466	Project Management	3	SOM120

9	COMP478	Advanced Software Engineering	3	comp387
10	COMP480	Software System Development	3	is 431
11	comp484	Advanced Web Engineering	3	COMP242
12	SOM 120	Basic Business Statistics	3	MATH152
13	COMP 165	Computer Graphics	3	COMP112
14	IS 431	System Analysis and Design	3	COMP113
15	COMP 270	Business Programming	3	COMP 241
16	COMP 322	Introduction to Operating Systems and System Architecture	3	COMP123
17	COMP 450	Computer Ethics	3	COMP270
18	IS 435	Data Communication and Networking	3	COMP123
19	COMP242	Introduction to Web Development	3	COMP113
20	COMP 106	Visual Programming	3	COMP112
21	COMP467	Multimedia Systems Design	3	COMP242
22	COMP424	Computer System Security	3	IS435
Total			66	

Electives (Select 12 Credit Hours)

SN	Course Number	Course Title	Credit Hours	Prerequisites
1	381COM	Open Source Software Engineering	3	COMP282
2	385COMP	Graphical User Interfaces	3	COMP 413
3	COMP006	Research Methodology	3	BCGE004
4	COMP 485	Human Computer Interaction	3	COMP282
5	IS 451	System Development Project	3	COMP 413
6	COMP350	E-Commerce	3	Comp270
7	COMP 411	Knowledge Management	3	IS 431

8	COMP 324	XML Programming	3	COMP242
9	COMP 340	Programming with Java	3	COMP 182
10	COMP 310	Automata, Languages and Computation	3	COMP322
11	IS 211	Information Systems	3	COMP112
12	COMP 469	Introduction to Artificial Intelligence	3	COMP 431
13	COMP 224	Web Development and User Interface Design	3	COMP 242
14	COMP 431	Computer Modeling and Simulation	3	COMP 182
15	COMP 360	Information Retrieval and Web Agents	3	COMP 242
16	COMP 497	Selected Topics in Software Engineering	3	COMP 384
17	IS 441	Database Management Systems	3	COMP241
18	SOM485	Decision Support Systems	3	SOM120
19	COMP 479	Neural Networks	3	COMP 113

Law Program



التعليمية الرائدة والمرتكزة على تقديم التعليم الجامعي المتميز للطلبة فقد تم طرح تخصص القانون كإضافة نوعية جديدة الى التخصصات الأكاديمية الأخرى المتوفرة بالكلية وهي (اللغة الانجليزية وآدابها، الترجمة، أنظمة المعلومات، علوم الحاسب الآلي، المحاسبة، إدارة الأعمال، تنمية الموارد البشرية، العلوم المالية والمصرفية، التسويق والتجارة الدولية) وذلك بالارتباط الأكاديمي مع جامعة عين شمس في جمهورية مصر العربية والتي تعد من أفضل الجامعات على مستوى الوطن العربي وخاصة في مجال القانون وذلك وفقا للآلية المتبعة من قبل وزارة التعليم العالي في السلطنة لطرح البرامج الجديدة ويأتي طرح تخصص القانون بعد النجاحات المتلاحقة التي حققتها الكلية في كافة المجالات وخاصة فيما يتعلق بنوعية التخصصات الأكاديمية التي تطرحها وذلك بناء على دراسة متكاملة أعدتها الكلية حول احتياجات السوق لهذا التخصص.

وقد تم تطبيق معايير الجودة الأكاديمية بمفهومها المتكامل في طرح هذا التخصص لإكسابه مزيدا من التميز والنجاح ولضمان تحقيق أكبر قدر من جودة مخرجات العملية التعليمية وذلك تأكيدا لنهج الكلية العلمي المتميز ولترسيخ معايير أكاديمية عالية المستوى لتحقيق الأهداف المرجوة من هذا التخصص.

أهداف البرنامج :

ويهدف هذا البرنامج الى بناء قاعدة علمية قانونية لدى الطالب في مختلف مجالات القانون وتعزيز الجانب المهني التطبيقي للعلوم القانونية النظرية لدى الطالب وتطوير القدرات والمهارات الفكرية لديه كما يهدف الى اكسابه المهارات اللازمة لإعداد البحوث العلمية وفق منهج علمي سليم وغرس روح التعليم المستمر عنده وكذلك تزويده بمهارات المنافسة في سوق العمل وتسليحه بالقيم المثلى التي ينبغي لرجل القانون أن يمتلكها.

مخرجات البرنامج:

بعد استكمال متطلبات التخرج بنجاح يكون الطالب قادرا على أن يعرف وبدقة المفاهيم والقواعد الأساسية للقانون وأن يقارن بين الحلول التشريعية والفقهية والقضايا المختلفة وأن يطبق بشكل صحيح القواعد القانونية على الوقائع وأن يحلل بعمق القضايا القانونية وأن يستطيع تفسير النصوص القانونية وفقا لقواعد التفسير المعمول بها وتطويرها للتوافق مع المشكلات القانونية المستحدثة وأن يكون قادرا على صياغة المذكرات القانونية وصفح

الدعاوي بلغة عربية سليمة مستخدما وبكفاءة تقنيات المعلومات في إنجاز أعماله.

: نظام الدراسة بالكلية

تطبق الكلية نظام الساعات المعتمدة بمفهومه الشامل على كافة التخصصات التي تطرحها ومن ضمنها تخصص القانون حيث يستطيع الطالب اختيار المقررات الدراسية لكل فصل دراسي وفقا لخطة الدراسة وبمساعدة مرشده الأكاديمي وبما ينسجم مع الأنظمة والتعليمات المطبقة بالكلية ويستطيع الطالب اختيار عضو هيئة التدريس والأيام والأوقات التي تناسبه وتقسّم السنة الدراسية الى فصلين دراسيين مدة كل منهما (17) أسبوعا دراسيا ويجوز وحسب ظروف الكلية واحتياجات الطلبة من المقررات إضافة فصل دراسي صيفي مدته (8) أسابيع دراسية ويكون الحد الأدنى من الساعات الأكاديمية المتعمدة التي يسمح للطلاب بتسجيلها هو (12) ساعة معتمدة والحد الأعلى هو (18) ساعة معتمدة خلال الفصلين الدراسيين الأول والثاني، أما بالنسبة للفصل الدراسي الصيفي فإن الحد الأعلى للساعات التي يمكن تسجيلها هو (9) ساعات معتمدة.

: مدة الدراسة في تخصص القانون

مدة الدراسة (4) سنوات دراسية (8) فصول دراسية للطلاب الذي يلتزم بتسجيل عدد الساعات المعتمدة حسب الخطة الاسترشادية للتخصص مع (15-18) ساعة معتمدة لكل فصل دراسي وتعتمد مدة الدراسة في البرنامج على عدد الساعات المعتمدة التي يسجلها الطالب في كل فصل دراسي وعدد الساعات المعتمدة التي ينجح بها وعلى تحصيله الأكاديمي وبناء عليه فإن مدة الدراسة تختلف من طالب إلى آخر.

: الخطة الدراسية لتخصص القانون

تتكون الخطة الدراسية لتخصص القانون من (24) مقررا دراسيا يخصص لكل مقرر (3) ساعات معتمدة وبما مجموعه (126) ساعة معتمدة موزعة على ثمانية فصول دراسية ويتراوح عدد الساعات المعتمدة لكل فصل دراسي (15-18) ساعة معتمدة وقد تم توزيع الساعات المعتمدة في الخطة الدراسية على النحو التالي:

- متطلبات التخصص الإجباري (108) ساعة معتمدة
- متطلبات التخصص الاختياري (9) ساعات معتمدة

متطلبات الكلية (9) ساعات معتمدة ▪

وعند إعداد البرنامج فقد تم الأخذ بعين الاعتبار أن تغطي الخطة الدراسية للتخصص كافة جوانب المعرفة اللازمة لتهيئة الطالب ليكون قادرا على تحمل كافة مسؤولياته بكل كفاءة واقتدار.

: لغة الدراسة لتخصص القانون

نظرا لطبيعة المقررات الدراسية في تخصص القانون وحاجة سوق العمل لأن يكون خريج هذا التخصص متمكنا من اللغة العربية فقد تم اختيار اللغة العربية لتكون لغة الدراسة لهذا التخصص

: تعليمات منح درجة البكالوريوس في القانون

تطبق الكلية تعليمات واضحة لكافة البرامج الدراسية التي تطرحها ومن ضمنها تخصص القانون ويتم تزويد الطالب في بداية قبوله بالكلية بنسخة من هذه التعليمات (دليل الطالب) وينصح الطلبة بالاطلاع على هذه التعليمات والمعرفة التامة لما ورد بها وذلك لمعرفة نظام الدراسة بالكلية وتبين هذه التعليمات بوضوح نظام الدراسة بالكلية والخطط الدراسية والامتحانات ونظام التقادير وكيفية احتساب المعدلات الفصلية والتراكمية والتسجيل على المواد والانسحاب والإضافة والانسحاب من المواد والحضور والغياب ومدة الدراسة بالكلية والعبء الدراسي للطالب والإنذار والفصل من الكلية والتأجيل والانقطاع عن الدراسة والانتقال وتغيير التخصص وكافة الأمور التي تنظم سير الدراسة بالكلية وشروط منح الدرجات العلمية بالكلية وكذلك معرفة كافة التعليمات الأخرى في الكلية ومنها تعليمات الإجراءات التأديبية للطلبة وتعليمات السكن الداخلي.

: دليل الطالب التعريفي

إضافة الى المعلومات الواردة في دليل الطالب والتي تنظم سير الدراسة بالكلية تصدر الكلية دليل الطالب التعريفي في بداية كل عام أكاديمي ويشمل هذا الدليل على كافة المعلومات التي يحتاجها الطلبة أثناء دراستهم بالكلية ومنها التقويم الأكاديمي الذي يبين مواعيد الدراسة لكل عام أكاديمي ومواعيد الامتحانات والإجازات . (المختلفة) بدايتها ونهايتها

كما يبين أهمية الإرشاد الأكاديمي للطالب وكذلك حقوق وواجبات

الطالب إضافة إلى كافة الأنشطة المختلفة التي تعقد أثناء العام الأكاديمي إضافة إلى فعاليات الأسبوع التعريفي للطلبة لكل فصل دراسي والعديد من الأمور التي تبين بوضوح الأشياء التي يحتاجها الطالب أثناء دراسته بالكلية

:شروط منح درجة البكالوريوس لتخصص القانون

تمنح درجة البكالوريوس في القانون للطالب بعد اتمامه المتطلبات التالية:

- النجاح في جميع المقررات الدراسية المطلوبة للتخرج في الخطة الدراسية لتخصص القانون
- الحصول على معدل تراكمي لا يقل عن نقطتين
- قضاء المدة الدنيا المطلوبة للتخرج وهي (3) سنوات دراسية وعدم تجاوز المدة القصوى وهي (7 سنوات دراسية) وذلك وفقا لما هو وارد بتعليمات منح درجة البكالوريوس بالكلية
- أن يكون الطالب مسجلا في الكلية في آخر فصلين دراسيين من ضمنها فصل التخرج