



Programme Standards Assessment (PSA) Public Submission Form

This form should be used for responding to the call for public submission regarding the Programme Standards Assessment (PSA) being undertaken by OAQA within a Higher Education Institution (HEI). The completed form should be sent to OAQA by the published deadline.

Public Submission Details			
Title and Name		HEI Name	
Place of Study/Employment		Public Submission Closing Date	
Designation		Date of this Submission	
Email Address		EQA Activity Type	PSA [individual/cluster]
Telephone Number		Length of this Submission	[Maximum 1000 words]

Declaration			
	Please tick (✓) the appropriate column for each of the following statements:	Agree	Disagree ¹
1	I have read and understood the PSA Call for Public Submissions information sheet.		
2	I am submitting this form as a result of my own knowledge and/or experience and not on behalf of a third party.		
3	I am willing to participate in a telephone interview should the Panel consider such a discussion to be necessary.		
4	I have supplied evidence for each of the claim I have made in this public submission.		
5	I have no personal grievance with this HEI and understand that the call for public submission does not represent an opportunity to take up personal issues against the HEI.		
6	I understand that the information I provide may be used by the PSA Panel in their Report but that I will not be identified through any use of this information.		
	Signature	Date	
	Print Name		
Please send the completed form to the Technical Support Section (TSS) at OAAAQA before the public submission deadline.			

Public Submission – [Add Programme Title]			
#	Claim	Suggestion	Evidence
	<i>[State the issue or claim you wish to make and add rows as necessary]</i>	<i>[Suggest what the HEI may do to resolve the issue]</i>	<i>[List the evidence you have supplied for each claim you wish to make.]</i>

¹ If you indicate disagreement with any of the statements in the declaration above, a member of OAAAQA may contact you to discuss the matter further.